

ORDINANCE NO. 1-2019

AN ORDINANCE BY THE COUNCIL OF THE CITY OF NEW PHILADELPHIA, OHIO TO ENACT AN OPERATIONAL PERMIT PROCESS THROUGH THE NEW PHILADELPHIA CITY FIRE DEPARTMENT FOR ITEMS RELATED TO PUBLIC HEALTH AND SAFETY, AND DECLARING AN EMERGENCY.

WHEREAS, the Council of the City of New Philadelphia has determined that in the interests of public health and safety it is necessary to regulate certain specified criteria that requires the involvement of the New Philadelphia City Fire Department to ensure compliance with all applicable fire and safety codes in order to preserve, protect and maintain the health, safety, and welfare of the citizens of the City of New Philadelphia, Ohio; and

WHEREAS, the Council of the City of New Philadelphia has determined that a permit process should be adopted to ensure compliance with all applicable fire and safety codes; and

WHEREAS, the specified criteria, Operational Permit Application, and fee schedule are attached hereto and marked as Exhibit A and incorporated herein by reference as if fully rewritten.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NEW PHILADELPHIA, OHIO, AS FOLLOWS:

SECTION 1. The Council of the City of New Philadelphia does hereby adopt the Operational Permit Application Process to be administered by the New Philadelphia City Fire Department as outlined in Exhibit A, which is attached hereto and incorporated herein by reference as if fully rewritten.

SECTION 2. This Ordinance is hereby declared to be an emergency measure and its immediate passage is necessary in order to preserve, protect and maintain the health, safety and welfare of the citizens of the City of New Philadelphia, Ohio.

SECTION 3. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
SAM R. HITCHCOCK  
PRESIDENT OF COUNCIL

ATTEST:

APPROVED:

\_\_\_\_\_  
JULIE COURTRIGHT  
CLERK OF COUNCIL

\_\_\_\_\_  
MAYOR JOEL B. DAY

SPONSORED BY: SAFETY, HEALTH, AND SERVICE COMMITTEE

Exhibit A



City of New Philadelphia

# FIRE DEPARTMENT

FIRE PREVENTION BUREAU | (330) 339-0933 | [mpearch@newphilaoh.com](mailto:mpearch@newphilaoh.com) |  
134 Front Ave. SE | New Philadelphia, Ohio 44663 |

## TYPE OF OPERATIONAL PERMIT

AMUSEMENT BUILDINGS

BONFIRES\*

CARNIVALS AND FAIRS

EXHIBITS AND TRADE SHOWS

EXPLOSIVES

FLAME EFFECT \*

LIQUID OR GAS FUELED VEHICLES OR EQUIPMENT IN ASSEMBLY BUILDINGS

OPEN BURNING \*

OPEN FLAMES OR CANDLES IN PUBLIC ASSEMBLY AREAS

PUBLIC ASSEMBLY – OUTDOOR EVENTS

PYROTECHNIC SPECIAL EFFECTS MATERIALS OR SHOW \*

EXHIBITION OF FIREWORKS \*\*

STORAGE OF SCRAP TIRES AND TIRE BYPRODUCTS

TEMPORARY MEMBRANE STRUCTURES AND TENTS

PRIVATE FIRE HYDRANTS

AUTOMATIC FIRE EXTINGUISHING SYSTEMS

COMMERCIAL HOOD AND DUCT SYSTEMS

FIRE ALARM & DETECTION SYSTEMS AND RELATED EQUIPMENT

FIRE PUMPS AND RELATED EQUIPMENT

SMOKE CONTROL OR SMOKE EXHAUST SYSTEMS

STANDPIPE SYSTEMS

SPRINKLER SYSTEMS INCLUDING LIMITED AREA SYSTEMS

OPERATIONAL PERMITS ARE ISSUED FOR A PRESCRIBED PERIOD, EVENT OR CONSTRUCTION JOB. IF MORE THAN ONE PERMIT IS REQUIRED AT THE SAME LOCATION, PERMITS MAY BE CONSOLIDATED PROVIDED EACH PROVISION IS LISTED ON THE PERMIT.

PERMIT FEES ARE IN ADDITION TO PERMITS AND FEES CHARGED BY THE OHIO STATE FIRE MARSHALS OFFICE OR EAST CENTRAL OHIO BUILDING AUTHORITY.

A \$ 50.00 FEE MUST BE PAID TO THE NEW PHILADELPHIA FIRE DEPARTMENT FOR EACH OPERATIONAL PERMIT OBTAINED.

\* OPEN BURNING, BONFIRES, FLAME EFFECT, PYROTECHNIC SPECIAL EFFECTS MATERIALS OR SHOW \$ 125.00

\*\* FIRE WORKS EXHIBIT \$ 650.00

A \$500.00 FINE WILL BE ASSESS FOR FAILURE TO OBTAIN A PERMIT FOR EACH AND EVERY OCCURANCE.



City of New Philadelphia

# FIRE DEPARTMENT

FIRE PREVENTION BUREAU | (330) 339-0933 | [mpearch@newphiladelphia.com](mailto:mpearch@newphiladelphia.com) |  
134 Front Ave. SE | New Philadelphia, Ohio 44663 |

## OPERATIONAL PERMIT APPLICATION

PERMIT REQUESTED \_\_\_\_\_

PERSON OR BUSINESS REQUESTING PERMIT \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

BUSINESS TELEPHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

BUSINESS E-MAIL \_\_\_\_\_ BUSINESS FAX \_\_\_\_\_

### BUILDING OR AREA OF EVENT OR WORK TO BE PERFORMED

EVENT ADDRESS \_\_\_\_\_

DATE OF EVENT OR WORK \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_ CELL PHONE \_\_\_\_\_

IS BUILDING/AREA OWNED BY APPLICANT? YES \_\_\_\_\_ NO \_\_\_\_\_

BUILDING/PROPERTY OWNER \_\_\_\_\_

BUILDING/PROPERTY OWNER ADDRESS \_\_\_\_\_

BUILDING OWNER CELL PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

GIVE A BRIEF DESCRIPTION OF THE EVENT OR WORK TO BE PERFORMED \_\_\_\_\_

PAYMENT MUST ACCOMPANY THIS APPLICATION. FEE \$ \_\_\_\_\_ CHECK # \_\_\_\_\_

I HEREBY AFFIRM THAT I HAVE TRUTHFULLY COMPLETED THIS APPLICATION TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S PRINTED NAME \_\_\_\_\_ DATE \_\_\_\_\_

APPLICANT'S SIGNATURE \_\_\_\_\_



City of New Philadelphia

## FIRE DEPARTMENT

FIRE PREVENTION BUREAU | (330) 339-0933 | [mpearch@newphiladelph.com](mailto:mpearch@newphiladelph.com) |  
134 Front Ave. SE | New Philadelphia, Ohio 44663 |

### Requirements for obtaining a permit for fire safety equipment.

Plans and specifications for the installation, extension, modification, alteration or removal from service any of the below listed systems shall be submitted to the Fire Code official, and upon approval, a permit shall be issued by the Fire Code Official. Each system installed, extended, modified, altered or removed from service shall require a separate permit. All permits shall become invalid if authorized work is not started within 6 months of issuance, or if there is any false statement or misrepresentation of facts in the application or on the plans on which the permit or approval was based.

Normal annual or semi-annual inspections or service does not require a permit.

This permit is required by the New Philadelphia Fire Department and **DOES NOT** take place of any permits required by the State Fire Marshal or East Central Ohio Building Authority.

Automatic Sprinkler System, one (1) copy of the design drawing and one (1) copy of the hydraulic calculation.

Standpipe System, one (1) copy of the design drawing and one (1) copy of the hydraulic calculation.

Fire Alarm Detection system, one (1) copy of the design drawing and one (1) copy of the cut sheets for all components including alarm panel.

Underground Fire Mains, Hydrants one (1) copy of the design drawings.

Kitchen / Hood Suppression System, one (1) copy of the design drawing.

All systems require cash or check payable to New Philadelphia Fire Department for \$50.00 for each permit required.

### Requirements for testing

All tests shall be witnessed by an Inspector from the New Philadelphia Fire Department Fire Prevention Bureau. The Fire Department must be notified 48 hours in advance of testing. Please call 33-339-0933 to schedule a test.

The test will be performed by the installer. The installer must be licensed by the State of Ohio Department of Commerce, Division of the State Fire Marshall in that specific system installed. The installer must have a current card in his name with certification number and photo ID. at the time of inspection.



City of New Philadelphia

# FIRE DEPARTMENT

FIRE PREVENTION BUREAU | (330) 339-0933 | [mpearch@newphiladsh.com](mailto:mpearch@newphiladsh.com) |  
134 Front Ave. SE | New Philadelphia, Ohio 44663 |

## FIRE PREVENTION PERMIT

**MUST NOTIFY FIRE DEPARTMENT 48 HOURS IN ADVANCE OF TESTING**

APPLICATION DATE	DATE ISSUED	EXPIRATION DATE	PERMIT NUMBER
APPLICANT	ADDRESS	PHONE NUMBER	

THE ABOVE NAMED INDIVIDUAL/BUSINESS HEREBY MAKES APPLICATION TO CONDUCT THE FOLLOWING AT THE ABOVE LOCATION IN ACCORDANCE WITH RULE 1 (Administration) AND SECTION (s) 105.1 1 Permits.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*COPY*

APPROVED BY FIRE OFFICIAL	DATE	FEE PAID
---------------------------	------	----------

**THIS PERMIT MUST BE POSTED ON THE ABOVE MENTIONED PREMISES**

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION, THAT THE INFORMATION GIVEN IS CORRECT, AND THAT I AM THE OWNER, OR DULY AUTHORIZED TO ACT IN THE OWNER'S BEHALF, AND AS SUCH HEREBY AGREE TO COMPLY WITH THE APPLICABLE REQUIREMENTS OF THE OHIO FIRE CODE

SIGNED	TITLE
--------	-------

**DO NOT WRITE BELOW THIS LINE**

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

APPROVED	DISAPPROVED	REASON FOR DISAPPROVAL
----------	-------------	------------------------

APPROVED BY FIRE OFFICIAL	DATE
---------------------------	------