



CEMETERY BOARD

MEETING MINUTES

AUGUST 11, 2022 - 8:00 AM

The meeting was called to order at 8:00am by Chairman Joel Day. Day thanked everyone for attending.

Present were members Mayor Day, Kelly Herron, Ron McAbier, Mitch Pace, Rich Geib, Tim Halter.

Excused: Mark Wideman, Jim Exley and Dave Frantz

Minutes from the May 12, 2022 board meeting were unanimously approved on a motion by Tim Halter and second by Ron McAbier.

SUPERINTENDENT'S REPORT:

Superintendent Kelly Herron reported that two recent storms caused some damage at East Avenue Cemetery. During the first storm, a tree came down on the fence, causing extensive damage, and took out the Frontier telephone pole. The second storm took down a tree branch. In both cases, General Services crews came out promptly to clean up the trees. Herron said that he will be making calls today to the insurance company to verify the deductible and to get a quote for the fence repairs so that he can determine the best way to proceed.

Herron also reported that all of the ordered John Deere tractors and gators have come in and he is currently waiting for invoices for each tractor.

The brick for the pillars to be constructed at the entrance of Schoenbrunn Meadow Cemetery has been delivered. Superintendent Herron and Service Director Ron McAbier met recently with Chris Born and adjusted the plans to better fit the new cemetery. Bricklayer Norm Thurman plans to begin work at the end of August. Mr. Born had asked Mr. Herron if a plaque with his name could be inlaid onto one of the pillars, as the donor. The board felt that the others involved with the construction and material donations should also be recognized along with Mr. Born, and that as a general rule the City does not typically place such markers on

donated items. After some discussion, Rich Geib made a motion to have a plaque made to place inside the cemetery office to recognize the donors. Ron McAbier seconded, and the motion was passed unanimously.

The board also discussed having a stone created with the cemetery's established date to have laid within the bricks of the pillars. Herron said that he would work on the details to have that completed.

NEW BUSINESS:

A draft of the brochure for Schoenbrunn Meadow Cemetery was distributed for the board to review. Superintendent Herron said that he received quotes from the Educational Service Center for the brochures to be printed on high quality paper. The pricing given was \$0.49 per copy for 1,000, \$0.50 per copy for 500, and \$0.62 per copy for 100. The board discussed the changes that they'd like to see made to the brochure, and it was decided that the brochure should be printed on standard paper for distribution in the water bill and then 500 of the high-quality brochures should be printed at the Educational Service Center and made available at City offices and local funeral homes. The brochure will be updated and sent to the board members for their approval so that it can be submitted in time for the September water bill.

Ron McAbier reported that, since the grand opening of Schoenbrunn Meadow last year, 126 full graves and 26 niches have been sold, generating around \$125,000 in revenue.

Kelly Herron stated that, as a superintendent and a City employee for over 25 years, he has never seen so much growth and progress in such a short period of time as there has been since this administration has taken office - not only at the cemetery, but at the parks and other areas of the City as well. McAbier added that the current Cemetery Board members have contributed greatly to the progress. Herron said that having this kind of knowledge around the table has been instrumental in where we are now.

OLD BUSINESS:

None.

With no other business to discuss, the meeting adjourned at 8:44 am on a motion by Ron McAbier and second by Tim Halter.

Jami Bailey, Administrative Assistant