



# CEMETERY BOARD

## MEETING MINUTES

MAY 10, 2018

8:00 AM

Mayor Joel B. Day called the meeting of the New Philadelphia Cemetery Board to order on Thursday, May 10<sup>th</sup>, 2018 at 8:00 a.m. in the Service Director's Meeting Room of the John Knisely Municipal Centre.

Mayor Day thanked members of the board for attending.

Members in attendance: Jim Exley, Kelly Herron, Aimee May, Ron McAbier, Tim Halter and Mark Wideman

Excused: Dave Frantz and Richard Geib

A motion was made by Ron McAbier to accept the March 8, 2018 minutes. It was seconded by Tim Halter. Motion passed unanimously.

### **Superintendent Herron's Report:**

Mr. Herron said his department was well under way with mowing and weed eating. He stated they are behind due to less summer help hired thus far. Mr. Herron reported they have six veteran markers they plan to set starting next week. He reported on the delinquent account situation and said the total balance stands around \$8500. He has the ability to take back and resell two lots from the largest delinquent account owner. All other accounts have been flagged. The past due monies will be collected before any further burials.

### **OLD BUSINESS:**

Mayor Day reported that city council members passed a resolution allowing for the purchase of the 9 acres of land on Delaware Drive SE. Mayor Day closed on this property purchase last week. He thanked everyone in attendance for their efforts to make this happen. Superintendent Herron will be in contact with cemetery consultant Jose Castrejon of McGill, Smith, Punshon Inc. to discuss the contract's Phase I – Discovery Phase, which consists of brainstorming, compiling information and mapping. Kelly Herron will check with Mr. Castrejon about meeting with the board on June 21<sup>st</sup> or 28<sup>th</sup> to discuss the 1<sup>st</sup> Phase.

Board Member Tim Halter questioned the location of the power line 16' road right of way on the new cemetery property. Service Director McAbier said he will discuss its relocation with AEP's Dave Heck and the possibility of using the power for lighting in the cemetery.

Mr. Herron also thanked this administration, council and board members for all their hard work and perseverance that is finally paying off. Both Mayor Day and Superintendent Herron said that they are happy that the members of this Cemetery Board will be credited with obtaining the City's first cemetery land since the 1960's..

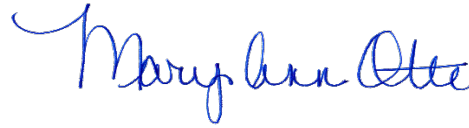
It was suggested that the new cemetery land be staked so that adjoining property owners are made aware of the property lines. There was a brief discussion on the three quotes received for seeding (\$14,000 and up) the new property, but the members thought it would be better to wait until fall to start prepping the land.

With no further business to attend to Tim Halter made a motion to adjourn. Jim Exley seconded it. Meeting adjourned at 8:28 a.m.



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Mayor Joel Day



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Secretary Mary Ann Otte