



# CEMETERY BOARD

MEETING MINUTES  
SEPTEMBER 13, 2018  
8:00 AM

Mayor Joel B. Day called the meeting of the New Philadelphia Cemetery Board to order on Thursday, September 13<sup>th</sup>, 2018 at 8:00 a.m. in the Service Directors Meeting Room of the John Knisely Municipal Centre.

Mayor Day thanked members of the board for attending.

Members in attendance: Jim Exley, Rich Geib, Tim Halter, Kelly Herron, Ron McAbier and Mark Wideman

Excused: Dave Frantz and Aimee May

A motion was made by Ron McAbier to accept the August 17, 2018 minutes. It was seconded by Mark Wideman. Motion passed unanimously.

## **Superintendent's Report:**

Superintendent Herron said that he had talked with Jim Demuth regarding the Delaware Drive land. He said Mr. Demuth's plan is to harvest the beans planted on the land in the middle of October and then grass seed the ground in late March or early April, 2019. Mr. Herron said that Diversified Engineering plans to survey and stake the land the first week in November, 2018. Also, he will contact Dave Heck with AEP to ask about moving the utility's right of way to align with the property's border. Mr. McAbier said he will see to it that the tree on Delaware Drive is removed. It was mentioned by Mr. Herron that it might be necessary to relocate some mailboxes.

**Old Business:**

Superintendent Herron gave a master plan update:

- Consultant, Jose Castrejon of MSP Design, will present a plan that includes the maintenance and office building on Delaware Drive and that does **not** include the original idea of water features.
- An idea was suggested that would include the removal of the circle driveways at East Avenue Cemetery and install full burial plots in the space.
- Mr. Herron suggested, in addition to the removal of the carriage house at Fair Avenue Cemetery, to include in the first phase, the proper foundation where niches will be installed. In other words, to have in place the exact location of niches prior to the start of construction.

**New Business:**

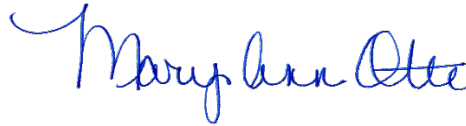
Superintendent Herron will check with Consultant Castrejon on his thoughts of a communal burial spot as well as a “pet cemetery”. It was suggested by board members to keep a separate section for pet cremations.

With no further business to attend to Jim Exley made a motion to adjourn. Ron McAbier seconded it. Meeting adjourned at 8:26 a.m.



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Mayor Joel Day



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Secretary Mary Ann Otte