

NEW PHILADELPHIA CITY COUNCIL MET IN REGULAR SESSION IN COUNCIL CHAMBERS ON SEPTEMBER 10TH, 2012 WITH PRESIDENT OF COUNCIL SAM HITCHCOCK PRESIDING. MR. HITCHCOCK OFFERED A PRAYER, AND ALL IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

COUNCIL MEMBERS IN ATTENDANCE:

MS. SANDY COX  
MR. DAN LANZER  
MR. DARRIN LAUTENSCHLEGER  
MR. ROB MAURER  
MS. WINNIE WALKER  
MR. JOHN ZUCAL

PRESIDENT OF COUNCIL SAM HITCHCOCK ANNOUNCED THE COUNCIL MEMBER, COLLEEN ESPENSCHIED IS EXCUSED FROM TONIGHT'S COUNCIL MEETING.

MS. COX MADE A MOTION TO AMEND RESOLUTION 19-2012  
MR. LAUTENSCHLEGER SECONDED THE MOTION.  
ROLL CALL, 6 YEAS, MOTION PASSED.

MS. COX MADE A MOTION TO ACCEPT TONIGHT'S AGENDA AS AMENDED.  
MR. ZUCAL SECONDED THE MOTION  
ROLL CALL, 6 YEAS, MOTION PASSED.

MR. ZUCAL MADE A MOTION TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR SESSION OF COUNCIL HELD ON AUGUST 27TH, 2012.  
MS. WALKER SECONDED THE MOTION  
ROLL CALL, 6 YEAS, MOTION PASSED.

1. Mayor's Report/ Request to Council dated September 10th, 2012
2. Request from Auditor dated August 30th, 2012 to assign the issue of retroactive 3% raises for Elected Officials to the Salary Committee.
3. Memorandum from Beth Gundy, Auditor, Dated August 30th, 2012- Non Bargaining Salary Increase Comparison
4. Auditor of State Bulletin 2012-006 issued September 6th, 2012 to all Regional Councils of Government and all other Public Offices IPA from Dave Yost, Ohio Auditor of State "Regional Council of Government Reporting requirements under HB 487."
5. 2012 Ohio Municipal League 61st Annual Conference November 1st and 2nd, 2012 at the Renaissance Columbus. (If anyone should need more details please contact the Clerk after this meeting.)
6. Special and Contacts Committee Meeting Minutes was reported on the August 27th, 2012 correspondence as Minutes from July 23rd, 2012 and should have been reported as July 9th, 2012 Minutes.
7. Special and Contacts Committee Meeting Minutes from August 27th, 2012
8. Letter from Dominion East Ohio Gas, dated August 22nd, 2012 in regard to a Survey which was forwarded to the Service Director.
9. Notice from the Ohio Division of Liquor Control dated September 4th, 2012 to Wabash Lanes LLC DBA Wabash Lanes, 655 Wabash Avenue NW New Philadelphia, Oh 44663 for a TREX New D1,D2 and D3 Permit from Bradscott Inc. DBA Arlington Café & Patios, 1965-67-73-75 West Henderson Road, Upper Arlington, Ohio 43220. Asking that objections be made no later than October 5th, 2012.
10. Mayor's Monthly statement to Council dated August 31st, 2012
11. Auditors Monthly Statement of 2012 Revenue for the General Fund for the Month of August 2012.
12. The Auditor's Financial Statement for the Month of August, 2012.

#### ADMINISTRATIVE REPORTS:

MAYOR'S REPORT/REQUEST.....MAYOR MICHAEL TAYLOR

Mayor Taylor addressed the following:

- Mayor Taylor requested a short Executive Session after the Legislation to discuss Land Acquisition issues.
- Mayor Taylor reported that he completed year to date budget reviews with all his department heads. In a couple of the departments, fuel expenditures showed high usage, they are being watched.

- Mayor Taylor announced based upon original plans paving in the City should start again this week. We have put on hold paving on a couple of alleys. The Mayor reported that we are working to stay within our budget and making sure we have money set aside to do the annual crack sealing this fall.
- Mayor Taylor reported Phase III of the Ramp Rehabilitation at the Airport is well under way. Mayor Taylor announced the project should be done in the next few weeks and that will complete the Ramp Rehabilitation. Mayor Taylor reported this has been a major and important investment in the infrastructure at the Airport and should provide longer life for the new surface and future repaving of the ramp.
- Mayor Taylor announced the City Health Department has a good supply of this season's flu vaccine. Mayor Taylor encouraged all to take advantage of the supply. Cost for the shots for the public is \$20.00
- Mayor Taylor reported the NPBCA and the Classic Glass Corvette Club held a car show on the square Saturday night. Mayor Taylor announced there were about 90 registered entries. Mayor Taylor thanked Ms. Lautenschleger and the Corvette Club for their hard work to host this annual event.

Ms. Cox made a motion to have a short Executive Session after the Legislation to discuss Land Acquisition issues as the Mayor's requested.

Mr. Maurer seconded the motion  
Roll call, 6 yeas, motion passed.

**SERVICE DIRECTOR.....MR. JAMES ZUCAL**

The Service Director reported on the following:

- A Curb Project on Al Maloney Midway on the West Side of the street putting in new Curbs & Gutters, Catch basins and that project is prior to the paving of that street in the month of October 2012.
- Mr. Zucal announced the bid opening will be this Thursday for the Blake Avenue Water Line Project.
- The Service Director requested the President of Council, Sam Hitchcock assign the Airport Consultant Contract to a Committee. It is a five year contract. The current contract will expire at the end of October, 2012. The Service Director informed all that there is only one applicant and that is the current Engineering Firm, Michael Baker Company.

**AUDITOR .....MS. BETH GUNDY**

Memorandum from Beth Gundy, Auditor, Dated August 30th, 2012- Non Bargaining Salary Increase Comparison  
The auditor reported a before and after for all the Non-Bargaining pay rates and /or salaries. Ms. Gundy said she has done this so it could be approved by Council and it is something to track all raises. A copy will be going into the employee's file and that way it is a complete record as to where they are each and every year. The Auditor asked that Council approve this tonight.

President of Council Sam Hitchcock assigned this issue to the Finance Committee.

Council member John Zucal stated that he appreciated receiving the 5 year forecast from the Auditor, Beth Gundy.

Council member John Zucal made a request to the Auditor, Beth Gundy, for her to share with Council what the 5 year forecast means in lay terms (an explanation of the forecast) before the end of the year so Council will have a better understanding.

**SAFETY DIRECTOR.....MR. GREG POPHAM**

The Safety Director Mr. Popham reported on the following:

The last Council Meeting Mr. Popham announced that Striker is being retired in the Police Department. A few days later an anonymous donor donated Pete to the Police Department. He is a 23 month old German shepherd. Mr. Popham reported "Pete is almost completely trained all he needs is about seven weeks of training to meet the standards then we should be back up running at full speed."

**TREASURER .....MR. DAVE JOHNSON ..... NO REPORT**

**LAW DIRECTOR .....MR. MARVIN FETE..... NO REPORT**

BOARD/COMMISSION REPORTS:

PLANNING COMMISSION.....MAYOR MICHAEL TAYLOR

Mayor Taylor announced the Planning Commission did not meet in the month of September there was no agenda. The next Planning Commission Meeting will be Tuesday, October 9th, 2012 at 1:00 PM in Council Chambers pending an agenda.

BOARD OF ZONING APPEALS.....MR. JAMES ZUCAL

Mr. Zucal announced the Board of Zoning Appeals will not meet in the month of September there were no Variance Requests. The next scheduled meeting of the Board of Zoning Appeals will be October 9th, 2012 at 5:00 PM in Council Chambers.

AIRPORT COMMISSION..... MR. JOHN ZUCAL

Mr. Zucal announced the Airport Commission will meet Tuesday, September 11th, 2012 at 6:00 PM in the Airport Meeting Room.

PARK BOARD..... MR. DARRIN LAUTENSCHLEGER

Mr. Lautenschleger announced that the next meeting of the Park Board is scheduled for Wednesday, September 26th, 2012 at 7:00 PM in the Tuscora Park Office.

HEALTH BOARD..... MS. SANDY COX

Ms. Cox announced that the Health Board will meet Wednesday, September 19th, 2012 at 12:00 Noon at the Health Department.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE. . . . .MS. SANDY COX

Ms. Cox reminded all that the Finance Committee will meet here in Council Chambers tonight immediately following the Council Meeting.

SALARY COMMITTEE .....MR. JOHN ZUCAL

Mr. Zucal announced that the Salary Committee met this evening at 6:30 PM in Council Chambers. Present were members of the Committee, Winnie Walker, Dan Lanzer, John Zucal, Chair and Alternate Ms. Cox.

Purpose of the meeting was to purpose a plan for the future of the Airport that meets the defined needs of Harry Clever Field while also adhering to FAA Standards.

During the course of the meeting:

- The Committee reviewed the Airport Capital Improvement Program update, the information that was shared with us by Loretta Snider, from our consulting firm Michael Baker Jr., Company that was done at the July 23rd, 2012 meeting.
- The Committee also covered some of the questions and answers that were submitted to Loretta Snider in regard to the possible transition of the Airport to a B-I from a B-II. The Committee did talk about those; which provided us an opportunity for input also from Irene Porter. Ms. Porter has the Detroit office of the FAA and had initially presented the possibility of declassification of the Airport from a B-II to a B-I. The committee did go through some of the different standards that were requested in regard to that.
- The committee did vote 3-0 to move along and to ask for a Legislation to be developed for the transition of the Airport form a B-II to a B-I standard.

Meeting adjourned at 7:03PM

President of Council, Sam Hitchcock assigned the issue retroactive 3% raises for Elected Officials to the Salary Committee.

SAFETY HEALTH & SERVICE COMMITTEE . . . . .MR. ROB MAURER .....NO REPORT

PUBLIC WORKS & ECONOMIC DEVELOPMENT COMMITTEE .....MR. DARRIN LAUTENSCHLEGER

Mr. Lautenschleger reported that the Public Works & Economic Development Committee met immediately following the Salary Committee with one issue to discuss the Grant Funding Application for the Five Points Storm Sewer Project scheduled to be done next year.

Mr. Lautenschleger announced that the Administration is requesting the ability to file the appropriate application forms for the \$300,000 Grant from the OPWC Program to help offset the loan funds that will be needed for the Project which has been estimated to cost nearly 1.2 million dollars.

A motion was made by Mr. Maurer

Seconded by Ms. Cox

The Committee voted unanimously to add the Resolution 22-2012 to the agenda of the next regular Council Meeting September 24th, 2012 and pass on the 2nd reading the first meeting in October 2012.  
Meeting was adjourned with no other business to be conducted.

ZONING & ANNEXATION COMMITTEE .....MS. COLLEEN ESPENSCHIED.....NO REPORT  
EXCUSED ABSENCE

CONTACT & SPECIAL COMMITTEE ..... MR. DAN LANZER

Mr. Lanzer reported that the Special and Contacts received a notice from the Ohio Division of Liquor Control dated September 4th, 2012 to Wabash Lanes LLC DBA Wabash Lanes, 655 Wabash Avenue NW New Philadelphia, Oh 44663 for a TREX New D1, D2 and D3 Permit from Bradscott Inc. DBA Arlington Café & Patios, 1965-67-73-75 West Henderson Road, Upper Arlington, Ohio 43220. Asking that objections be made no later than October 5th, 2012.

(Since a meeting was recently held in regard to the Wabash Lanes LLC DBA Wabash Lanes the Committee decided to move forward with the notice.)

Mr. Lanzer requested that a motion be made for a vote from Council to have the clerk sign the request, date the notice and indicate on the form that no hearing is requested and for it to be returned to the Ohio Division of Liquor Control postmarked no later than October 5th, 2012.

Ms. Cox made that motion  
And it was seconded by Mr. Zucal  
Roll call, 6 yeas motion passed.

President of Council Sam Hitchcock assigned the Service Director’s request; the Airport Consultant Contract to the Special and Contacts Committee

PARKS & CEMETERY COMMITTEE .....MS. WINNIE WALKER....NO REPORT

VISITOR’S COMMENTS:

NONE

READING OF ORDINANCES AND RESOLUTIONS:

ORDINANCES:

12-2012 An ordinance to approve, adopt and enact the current replacement pages to the codified ordinances, and declaring an emergency. (3<sup>rd</sup> Reading)

Motion to vote on passage made by Ms. Cox  
Seconded by Mr. Zucal  
Roll call, 6 yeas ordinance passed

RESOLUTIONS:

Amended

19-2012 A resolution by the Council of the City of New Philadelphia, Ohio, to create a new fund to be known as Payment Plan Program Fund #253 , and declaring an emergency. (2<sup>nd</sup> Reading)  
(NP Municipal Court)

Motion to suspend the rules made by Ms. Cox  
Seconded by Mr. Lautenschleger  
Roll call, 6 yeas, rules suspended.

Motion to vote on passage made by Ms. Cox  
Seconded by Mr. Lautenschleger  
Roll call, 6 yeas resolution passed

COUNCIL ADJOURNED FROM REGULAR SESSION INTO EXECUTIVE SESSION AT 7:52 PM  
AS REQUESTED BY MAYOR, MICHAEL TAYLOR TO DISCUSS LAND ACQUISITION ISSUES  
COUNCIL RECONVENED INTO REGULAR SESSION AT 7:58 PM.

UNFINISHED OR OLD BUSINESS: .....NONE

NEW BUSINESS:

- The Auditor, Beth Gundy wanted to know if Council members would be comfortable receiving her reports by E-Mail rather than by paper. (Monthly Statement of Revenue for the General Fund for the Month/The Financial Statement for the Month Budgets and Cash Positions)

Ms. Cox and Ms. Walker stated that they would rather receive a hard copy of the reports.  
The Law Director informed Council that legally the E-Mail satisfies the requirement.

Ms. Gundy stated she would confirm with Council before month-end.

- Mr. Zucal remembering the events of 9-11-01 stated that thoughts and Prayers are with the Families of the victims.
- President of Council, Sam Hitchcock reminded all that the Finance Committee will meet tonight immediately following the Council Meeting.

MOTION TO ADJOURN MADE BY MS. COX AT 7:59 PM

CLERK OF COUNCIL \_\_\_\_\_

APPROVED \_\_\_\_\_

PRESIDENT OF COUNCIL \_\_\_\_\_