



CEMETERY BOARD

MEETING MINUTES

SEPTEMBER 10, 2020 - 8:00 AM

The meeting was called to order by Chairman Joel Day. Day thanked everyone for attending. Present were members Mayor Day, Service Director Ron McAbier, Kelly Herron, Aimee May, Rich Geib, Tim Halter and Dave Frantz. Excused were Mark Wideman and Jim Exley.

Minutes from the August 20th, 2020 special meeting were approved on a motion by Ron McAbier and seconded by Tim Halter. Motion passed unanimously.

SUPERINTENDENT'S REPORT:

Mr. Herron reported that Stanley Miller Construction was awarded the bid for the new office at Schoenbrunn Meadows. Due to the fact that Brian Builders was missing the line item breakdown in their bid, Law Director Marvin Fete advised that it would be best to not accept their bid. Brian Builders' estimated completion date on the Schoenbrunn Meadows garage is September 19, 2020. Stanley Miller Construction will then start the new office on September 21, 2020.

Plumbing and electric are almost complete for the new garage. The water and sewer will need hooked up and then the final pressure testing can be performed. City Water Superintendent Scott DeVault is working on the water service line today.

Superintendent Herron reported that he now has 200 graves marked and logged into the computer. He is not selling the lots yet though, since the property is not cosmetically ready.

Mr. Herron spoke with cemetery consultant Jose Castron' to get his thoughts on future projections for cremations. Castron' told him that, although cremations are on the rise, he feels that the City should continue with the original Phase 1 plan for the cemetery. Cremation rates may be rising but not all cremations will be put into cemeteries.

OLD BUSINESS:

Minutes from the June 11th, 2020 meeting were still needing approval, so a motion was made by Ron McAbier and seconded by Tim Halter. The motion passed unanimously.

Mayor Joel Day reported that the cemetery endowment money that had been moved to a new line item for the Schoenbrunn Meadows cemetery, had recently been questioned by state Auditors. After some help from State

Representative Brett Hillyer, the state auditors gave approval for this move in funding. Mayor Day stated that he is very thankful for Brett's help and everyone else that has helped him with city projects.

NEW BUSINESS:

Ron McAbier asked when the first grave can be sold at Schoenbrunn Meadows. Superintendent Herron said as soon as the new office is completed then he will begin selling lots. The new office has an estimated completion timeline of 60 days. Mr. Herron stated that he would like a Ribbon Cutting ceremony to be arranged, if possible, to publicize the new cemetery.

The meeting adjourned at 8:30am on a motion by Ron McAbier and second by Tim Halter.

Lacey McKain, Administrative Assistant