



CEMETERY BOARD

MEETING MINUTES

JULY 12, 2018

8:00 AM

Mayor Joel B. Day called the meeting of the New Philadelphia Cemetery Board to order on Thursday, July 12th, 2018 at 8:00 a.m. in the Service Director's Meeting Room of the John Knisely Municipal Centre.

Mayor Day thanked members of the board for attending.

Members in attendance: Jim Exley, Rich Geib, Tim Halter, Kelly Herron, Aimee May, Ron McAbier and Mark Wideman

Excused: Dave Frantz

A motion was made by Ron McAbier to accept the May 10, 2018 minutes. It was seconded by Tim Halter. Motion passed unanimously.

Superintendent Herron's Report:

Mr. Herron reported on the recent 3 hour meeting with Consultant Jose Castrejon and Service Director Ron McAbier. The Superintendent thanked Jeff Erb for all the preparation materials he provided in advance of the meeting. Jose will provide 3 separate sets of plans and ideas for each city cemetery when he meets with the cemetery board members on August 9 at noon.

Mr. McAbier reported to members his discussion with Dave Heck of AEP and the situation regarding the power poles and right of way for accessing them on the new cemetery land. It will cost approximately \$8000 to move the poles to the edge of the property.

Mr. Herron discussed with board members the projected figures regarding niche and lot sales and what amounts to set aside for loan repayment and operating fund revenue. The board made the following recommendation to Aimee May to convey to her City Council Parks & Cemeteries Committee:

Amend Ordinance 14--2018 to require \$200 from lot sales and niche sales to be deposited into the new endowment fund #815 to repay the bank loan used to purchase the new cemetery land on Delaware Drive

5/10/18

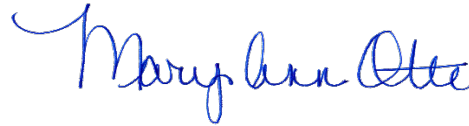
SE. Plus, an additional \$600 from niche sales should be deposited into fund #815 to pay for new columbaria each time an existing one is filled.

Mayor Day asked Mr. Geib and Mr. Wideman, both funeral directors, what they felt were future needs for our cemeteries. Geib stressed the need for effective marketing to drive lot sales. Wideman said it will be important to give people a choice of how they can be buried, and where. Both funeral directors said the new cemetery has to be attractive.

With no further business to attend to Tim Halter made a motion to adjourn. Ron McAbier seconded it. Meeting adjourned at 8:48 a.m.



Mayor Joel Day



Secretary Mary Ann Otte