



CEMETERY BOARD

MEETING MINUTES

AUGUST 17, 2018

10:00 AM

Mayor Joel B. Day called the meeting of the New Philadelphia Cemetery Board to order on Friday, August 17th, 2018 at 10:00 a.m. in the Council Chambers of the John Knisely Municipal Centre.

Mayor Day thanked members of the board for attending.

Members in attendance: Jim Exley, Dave Frantz, Tim Halter, Kelly Herron, Aimee May, Ron McAbier and Mark Wideman

Excused: Rich Geib

A motion was made by Tim Halter to accept the July 12, 2018 minutes. It was seconded by Ron McAbier. Motion passed unanimously.

Chairman Mayor Day thanked Cemetery Consultant Jose Castrejon of MSP Design of Cincinnati for attending and turned the meeting over to him. Mr. Castrejon presented the board with the following design ideas for the City's two existing cemeteries and the new cemetery land on Delaware Drive NE.

Fair Avenue:

Identified the area within the cemetery that would be best suited to possibly add niches, walls, small parking area, memory walk with scattering garden and gateway

East Avenue:

Plan 1) Columbarium shelter (ceremony/service area), niche walls, scattering garden, planting bed, memory bench, approximately 800 units

Plan 2) office building, parking, niches, columbarium shelter, columbarium walls, approximately 624 units, maintenance building update

New Cemetery Land:

Phase 1) office building, maintenance building, lake with fountain, memory walk with scattering garden, flag pole area, veterans area, 300 niches and full burial lots (phases could be designed by “rooms”)

The board made it clear that the main entrance to the new cemetery should be off of Delaware Drive NE.

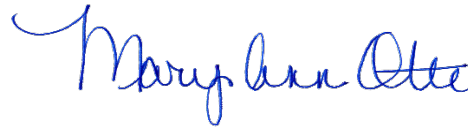
When developing new land, he noted: always include hard space as well as soft space when creating burial space. In addition it’s good to create a focal point.

Following the presentation, Mr. Castrejon joined board members in discussing how to implement his ideas. He said he will return in two months with cost estimates and drawings that show the changes requested by the board.

With no further business to attend to Ron McAbier made a motion to adjourn. Tim Halter seconded it. Meeting adjourned at 12:10 p.m.



Mayor Joel Day



Secretary Mary Ann Otte