

NEW PHILADELPHIA AIRPORT COMMISSION

MINUTES

AUGUST 8TH, 2017

Meeting called to order by Chairman Zucal at 6:05 P.M. in the airport conference room.

Board Members Present: Chairman John Zucal, Dean Holland, Joe Sciaretti, Alan Welch and Secretary Don Kennedy. Absent were Brian Marsh II, Dr. Richard Varrati, Kelly Ricklic and Chris Bower. Guests included Jeff Erb, Eric Hubbard and Kevin Sigg.

Minutes of the July 11, 2017 were presented. **Motion** by Sciaretti, second by Holland to approve Minutes as presented. Motion carried 5-0.

Airport Restaurant Report: Jeff Erb presented each of us with a business report for the past month. (See Attached) Very Little discussion. Motion by Welch to approve report, seconded by Holland. Motion carried 5-0.

Airport Managers Report: Eric Hubbard presented the Monthly income report: 7 courtesy car uses this past month. Checks presented to city for July income.

Monthly Safety Inspection: 14 PAPI's still out of service. Door Repairs made to Silver Tee Hangars. Green Community hangars have been power washed of bird excrement and holes in siding repairs to prevent further intrusion by birds. Bird Brushes have been installed on eastern most Green building. Two light still need replaced in hangar. Fence repair in progress from mower strike. Minor repair being done by Musick repair to 100LL system. Vent problem to Jet A system still exists as Peterman Plumbing couldn't make 90 degree bend in vent pipe to find problem. This may need excavated to find problem. Eric is still checking into this problem for solution. Some discussion if possible to reroute vent pipe from another area of tank. Not possible.

Mr. Bower Arrives at 6:20

Item #32 ATG system. Veeder Root Update. Wood Electric has been out and Contractor from Cleveland came down and notices that the wiring was spliced 5 different times and that this is NOT CORRECT WIRING for this system. Going to need to run separate wiring from each sensor directly to the controller with NO SPLICING. Noting that this system HAS to be repaired, Mr. Kennedy motioned to amend last month's appropriation for this repair from \$2,500 to \$10,000, seconded by Holland. Motion carried 6-0. Kennedy motioned to accept Airport Managers report, seconded by Welch. Motion carried 6-0.

OLD BUSINESS: Jeff Erb presented the Monthly Revenue Update from the city for June and July 2017. Auditor's cash position is at \$97,223.18(June 17) and \$97,096.40(july17) Expenditures were in order with business report previously presented. Motion by Zucal to approve Monthly Revenue update, seconded by Sciaretti. Motion carried 6-0.

Michael Baker Jr. Report: Kevin Sigg was present for report. Mr. Sigg gave the committee a quick 5 minutes report on his mission work for Michael Baker Jr. recently. It was noted that a bridge was the project of this mission work. Consultants Update was presented by Mr. Sigg. (See Attached)

1) Overall 5 year Contract for services expires this year. Per FAA requirements the city will need to go back out for selection. Michael Baker to send information to Jeff Erb regarding the process.

It was noted that Task Order #7 – runway Rehabilitation has been presented and approved and waiting on final grant approval so the project can be awarded to the recent low bidder and project placed on contractor's schedule.

Minor discussion by committee about the OHIO DAS obtaining the leased land from Ohio Historical Society. Trying to get conference call together to see what objections are and possible solutions.

Motion by Welch to approve Michael Baker Jr report, seconded by Bower Motion carried 6-0.

New Business: Alan Welch asked about the progress of the New Hangar Construction. Mr. Kennedy and Mr. Erb responded that the City is awaiting the Ground Lease from the EDFA attorney and it should be received this week or next. Mr. Welch also inquired about the Water standpipe at the old Helipad if it could be reconnected so Pilots could wash their airplanes. This water line was disconnected at the main hangar when the modular home was removed and has since been paved over. Mr. Kennedy noted there is water available at the front of the Main Hangar and that the EAA has water at the side of its building should anyone wish to wash their planes. This should be adequate for our airport.

Having NO further business to discuss, Motion by Welch to adjourn at 7:09P.M.

Respectfully submitted:

Don Kennedy - Secretary