

NEW PHILADELPHIA CITY COUNCIL MET IN REGULAR SESSION IN COUNCIL CHAMBERS ON JANUARY 23RD, 2012 WITH PRESIDENT OF COUNCIL SAM HITCHCOCK PRESIDING. MR. HITCHCOCK OFFERED A PRAYER AND ALL IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

COUNCIL MEMBERS IN ATTENDANCE:

MS. SANDY COX
MS. COLLEEN ESPENSCHIED
MR. DAN LANZER
MR. DARRIN LAUTENSCHLEGER
MR. ROB MAURER
MS. WINNIE WALKER
MR. JOHN ZUCAL

MS. COX MADE A MOTION TO ACCEPT TONIGHT'S AGENDA.

MS. ESPENSCHIED SECONDED THE MOTION.

ROLL CALL, 7 YEAS, MOTION PASSED.

MR. LANZER MADE A MOTION TO APPROVE THE MINUTES OF THE PREVIOUS SESSION HELD

JANUARY 9TH, 2012 AND MS. COX SECONDED THE MOTION.

ROLL CALL, 7 YEAS, MOTION PASSED.

CORRESPONDENCE CLERK, PATRICIA MCKAY

1. City of New Philadelphia Service Director, James Zucal, 2011 Infrastructure Tabulations as of January 1, 2012 and a list of accomplishments and major projects administered by the Service Director's office for 2011
2. Mayor's Report/Requests to Council dated January 23rd, 2012
3. City of New Philadelphia Treasurer's Summary of the Transactions for the Checking Account for the month of December 2011
4. City of New Philadelphia Treasurer's Reconciliation for the period ending December 2011.
5. News Release dated January 13th, 2012 City of New Philadelphia sets pricing for Natural Gas Program.
6. City of New Philadelphia Fire Department Month-end Summary for November 2011 and December 2011.
7. Finance Committee Meeting Minutes from January 9th, 2012
8. City of New Philadelphia Public Works & Economic Development Committee Meeting Minutes from January 9th, 2012.
9. Auditor's Financial Statement for the Month of December 2011
10. Auditor's Monthly Statement of 2011 Revenue for the General Fund for December 2011
11. Correspondence from the Tuscarawas County Homeland Security and Emergency Management Agency in regard to the Adoption of Tuscarawas County Mitigation Plan
12. Correspondence dated January 23rd, 2012 from the Service Director requesting the assignment to a committee the 2012 Tuscarawas County Hazard Mitigation Plan.
13. Correspondence dated January 23rd, 2012 from the Service Director requesting the assignment to a committee the materials bids and the payment of bills for 2012.
14. City of New Philadelphia 2011 State of The City prepared January 2012 by Mayor Taylor
15. Notice from Eric Bruce, Financial Disclosures Analyst, dated January 17th, 2012 in regard to 2011 Financial Disclosure Statements to be filed in 2012. They are now available for download in Microsoft Excel format on the Commission's website. <http://ethics.ohio.gov/Forms/OEC-2011.xls> Excel format
<http://ethics.ohio.gov/Forms/OEC-2011.pdf> PDF Format
For additional information refer to website: www.ethics.ohio.gov.

ADMINISTRATIVE REPORTS:

MAYOR'S REPORT/REQUEST.....MAYOR MICHAEL TAYLOR

- The Mayor thanked the workers who worked overtime to deal with the snow Friday evening and Saturday. The Mayor stated that "Overall they did a good job."
- The Mayor announced that he appointed Jan McInturf to the New Philadelphia Park Board. Jan will be replacing the vacancy created by the resignation of Jay Stein.
- Mayor Taylor reported the Service Director, representatives from Diversified Engineering and he had further discussions with ODOT regarding Storm Sewer Issues at Five Points and the Widening Project of West High Avenue scheduled for 2014 construction. The Mayor reported that they determined that the cost to reverse the storm water

flow west and then south before the railroad tracks is too costly, due to the depth and width of the ditch required to get to the river from West High Avenue. He announced that they will look further at other alternatives and arrive at estimates for those that make sense. The Mayor reported that ODOT has agreed to seek additional funds to allow us to replace the current storm sewer line in West High Avenue as part of the Widening Project. The Mayor announced that when he has more details he will provide them to Council.

- Mayor Taylor reported that on Wednesday, January 18th, 2012 he along with Sandy Cox, Darrin Lautenschleger, Sam Hitchcock and Patti McKay, who was the designated Council Representative, attended a 3 hour required course on Records Retention and the Sunshine Law regarding Open Meetings. The Mayor reported that this was the same course offered 4 years ago with applicable updates. Elected officials, or they can designate a person to represent them, are required to attend this course once in their elected term of office.
- The Mayor reported that the City is receiving applications for the vacant Assistant Wastewater Superintendent position. There were no internal applicants so we are going outside of the internal worker base for applicants. The Mayor will be scheduling interviews in the next several weeks for that position.
- The Mayor reported that he is in the process of interviews with internal candidate applicants' for the Assistant General Services Superintendent's position. The Mayor's preference is to promote from within and if that is not successful, he will advertise for qualified candidates.

SERVICE DIRECTOR.....MR. JAMES ZUCAL

The Service Director reported there are 2 items to discuss:

1. Energy Services Agreement from Cinco Energy Services from last November 2011. (The group is part of Sierra Buckeye Group.)

The Service director spoke with the previous Law Director about this.

The Service Director said he receives a lot of questions about whether or not we had been approached about oil or gas leasing. This was not a lease; the agreement is for the company to research the title and the deed to the property that the City owns for the potential of a possible lease. The Service Director talked with the Law Director about it and the Service Director thinks, at this time, we should not act because we do not have anything else to compare it to. It is not a lease but a verification of title interest in oil or gas property. The Service Director stated "that when we get to the point, where maybe there is another company that contacts us, we will have something to compare it to or we could go out and request for bids."

2. The Service Director passed out the yearly Infrastructure Tabulations for the City
 - a. Showed infrastructure changes that took place in 2011.
 - b. Gave list of accomplishments and Major Projects Administered in the Service Directors Office.
 - c. Listed all accomplishments for each of the 5 department Heads.

The Service Director complimented Amy Gilland, Jeff Erb along with Maureen Wenger that works in the Service Director's Office for helping put the report together.

The report informed Council of the activities of the Service Directors office.

Included pictures (before and after photos.) .

The report showed areas that need improved that are blighted or dilapidated; the City is repairing and saving a lot of tax dollars.

The Service Director thanked City Council and complimented the City of New Philadelphia Street Department for doing an outstanding job with the snow plowing and the salting of the streets. The Service Director reported that he worked with the Street Department this past weekend (he spent quite a few hours with them) and informed Council that it is an involved process getting snow plowing and salting done.

AUDITORMS. BETH GUNDY.....NO REPORT

President of Council Sam Hitchcock announced that Ms. Gundy contacted him this afternoon and requested to be excused from tonight's Council Meeting.

EXCUSED ABSENCE

SAFETY DIRECTOR.....MR. GREG POPHAM.....NO REPORT

TREASURERMR. DAVE JOHNSON

The Treasurer announced that he distributed to council his final Monthly Treasurer's Report from 2011. He reported in January he will bring the final tally of what is outstanding (which is around \$250.00.) This will have to have action from Council so the Auditor can make an entry to match. "All the differences we had have been taken care of except for one." He

reported that he has not had an opportunity to talk to Ms. Gundy. Mr. Johnson requested that Council approve his reports for the year 2011.

NO ACTION WAS TAKEN

LAW DIRECTORMR. MARVIN FETE.....NO REPORT

BOARD/COMMISSION REPORTS:

PLANNING COMMISSION.....MAYOR MICHAEL TAYLOR

Mayor Taylor announced the next Planning Commission Meeting will be held Tuesday, February 14th, 2012 at 1:00 PM in Council Chambers pending an agenda.

BOARD OF ZONING APPEALS.....MR. JAMES ZUCAL

Mr. Zucal announced providing there is an agenda, the Board of Zoning Appeals Meeting will be held Tuesday, February 14th, 2012, at 5:00 PM in Council Chambers.

AIRPORT COMMISSION..... MR. JOHN ZUCAL

Mr. John Zucal reported the Airport Commission met January 10th, 2012 at 6:00 PM in the Airport Meeting Room. Present were members of Council: Ms. Espenschied, Mr. Lanzer and Mr. Zucal along with Mayor Taylor. Tentatively the Airport Commission re- appointed Mr. Farbizo as Chairman. Dee Grossman was also re elected to serve as Secretary. Pending the approval of Resolution 3-2012, Mr. Farbizo will be the Chairman and Dr. Richard Varrati will be back as an appointed Commission Member on the Airport Commission.. Mr. Zucal reported Dr. Richard Varrati is a licensed pilot. Eric Hubbard updated all on some of the maintenance issues that are taking place at the Airport, as well as some of the projects down the way. Mayor updated the Airport Commission on the on progress of the Airport Restaurant.

PARK BOARD.....MR. DARRIN LAUTENSCHLEGER

Mr. Lautenschleger reported the January Park Board meeting was held January 18th, 2012 at the Tuscora Park Office and the minutes will be forthcoming.

HEALTH BOARD.....MS. SANDY COX

Ms. Cox announced that the Health Board will meet Wednesday, February 15, 2012 at 12:00 Noon at the Health Department.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE.MS. SANDY COX

Ms. Cox reported the Finance Committee will have the Budget Hearings tentatively February 6, 2012 starting at 10:00AM. She announced that she would get the Budget Schedules out as soon as she receives all the information from the Mayor.

President of Council, Sam Hitchcock assigned the 2012 FEMA Assistance to Firefighters Grant to the Finance Committee.

SALARY COMMITTEEJOHN ZUCAL.....NO REPORT

President of Council, Sam Hitchcock assigned the Commendation for Richard Calderon to the Salary Committee

SAFETY, HEALTH, AND SERVICE COMMITTEE . . . MR. ROB MAURERNO REPORT

President of Council, Sam Hitchcock assigned the Tuscarawas County 2012 Hazard Mitigation Plan to the Safety Health and Service Committee

PUBLIC WORKS & ECONOMIC DEVELOPMENT COMMITTEE. . MR. DARRIN LAUTENSCHLEGER

Mr. Lautenschleger reported that the Public works & Economic Development Committee met this evening at 6:45 PM in Council Chambers with one topic to discuss: CDBG Project FY 2011 Construction will be completed in 2012. The City has been selected to receive funding from this program. The Project area is across from New Philadelphia High School (south side of the street), specifically on Ray Avenue NW from 3rd Drive NW to 4th Street NW and proceeding south along 4th Street NW on the east side to Beech Lane NW. The total cost of the project is estimated at \$98,800 the City's share is estimated at \$17,800. Administration is requesting the ability to go out and advertise for bids, receive bids, and award a contract for the 2012 project year in order for the work to be done this summer. The Committee voted to put the resolution on the Agenda for February 13th, 2012 Council Meeting for the rules to be suspended and for it to be passed on the first reading. Meeting adjourned at 6:55 PM.

ZONING & ANNEXATION COMMITTEEMS. COLLEEN ESPENSCHIED ...NO REPORT

President of Council Sam Hitchcock assigned to the Zoning and Annexation Committee the request from Council Member, John Zucal the review of Chapter 1167.05 Off -Street Parking Requirements in the Business Zone for Retail Establishments.

CONTACT & SPECIAL COMMITTEE MR. DAN LANZER

Mr. Lanzer reported that the Contact & Special Committee met tonight at 7:00 PM in Council Chambers with one item to discuss: the Mayor’s recommendation for the re- appointment of Dr Richard Varrati and Thomas Farbizo to the City Airport Commission.

The Committee voted unanimously to accept Mayor Taylor’s recommendations and for the resolution to be put on the Agenda for the February 13th, 2012 Council Meeting.

Meeting adjourned at 7:04 PM

PARKS & CEMETERY COMMITTEEMS. WINNIE WALKER.....NO REPORT

VISITOR’S COMMENTS :

NONE

READING OF ORDINANCES AND RESOLUTIONS:

ORDINANCE:

20-2011 An Ordinance by the Council of the City of New Philadelphia authorizing distribution from income tax proceeds for 2012 and thereafter to the Cemetery Fund 7%, to the Street Fund 16%, to the Police/Fire Pension 10%, the Master Capital 20% and the General Fund 47%, and declaring an emergency.

(3rd Reading)

Motion to vote on passage made by Ms. Cox, seconded by Mr. Zucal.

Roll call, 7 yeas, ordinance passed

1-2012 An Ordinance by the Council of the City of New Philadelphia, Ohio to increase the minimum monthly sewer fee to \$13.90 per month and usage over the minimum to be increased by 3.7%. Utility bills mailed in the month of March 2012 shall reflect the rate increase. The Auditor is hereby authorized to transfer the increased sewer revenue to the Sewer Revenue Fund 713, and declaring an emergency. (1st Reading)

RESOLUTION:

2-2012 A resolution by the Council of the City of New Philadelphia authorizing the Mayor to submit an application for a FY 2012 Community Housing Improvement Program (CHIP) Grant and to enter into an agreement with the successful proposer to prepare such application and to administer and implement the CHIP should the City receive the grant and declaring an emergency. (1stReading)

UNFINISHED OR OLD BUSINESS:

The Service Director addressed Council President Sam Hitchcock. Mr. Zucal reported that he gave the Clerk of Council his written request for the assignment to a committee for the yearly bidding of materials and supplies including: asphalt/paving, aggregate, salt, chemicals, fuel, water pipe, various other supplies and the payment of bills for 2012. Mr. Zucal asked that the Finance Committee be assigned this request.

President of Council Sam Hitchcock assigned to the Finance Committee the Service Director’s request for the materials bids and the payment of bills for 2012.

NEW BUSINESS:

Council Member John Zucal thanked President Council, Sam Hitchcock for assigning his written request (the review of Chapter 1167.05 Off-Street Parking in the Business Zone for Retail Establishments) to Ms. Espenschied's Committee Zoning and Annexation to review.

The request was the result of Mr. John Zucal being approached by a member from his Ward who had some business interests in the City of New Philadelphia whose concern was the off- street parking requirements for small retail businesses.

MOTION TO ADJOURN MADE BY MS. COX, MEETING ADJOURNED AT 7:56 PM.

CLERK OF COUNCIL _____

APPROVED _____

PRESIDENT OF COUNCIL _____