

NEW PHILADELPHIA CITY COUNCIL MET IN REGULAR SESSION IN COUNCIL CHAMBERS ON FEBRUARY 27TH, 2012 WITH PRESIDENT OF COUNCIL SAM HITCHCOCK PRESIDING. MR. HITCHCOCK OFFERED A PRAYER AND ALL IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

COUNCIL MEMBERS IN ATTENDANCE:

MS. SANDY COX  
MS. COLLEEN ESPENSCHIED  
MR. DAN LANZER  
MR. DARRIN LAUTENSCHLEGER  
MS. WINNIE WALKER  
MR. JOHN ZUCAL

PRESIDENT SAM HITCHCOCK ANNOUNCED COUNCIL MEMBER, ROB MAURER AND AUDITOR, BETH GUNDY ARE EXCUSED FROM TONIGHT'S COUNCIL MEETING.

MS. COX MADE A MOTION TO ACCEPT TONIGHT'S AGENDA.  
MR. ZUCAL SECONDED THE MOTION.  
ROLL CALL, 6 YEAS, MOTION PASSED.

MR. LANZER MADE A MOTION TO APPROVE THE MINUTES OF THE PREVIOUS SESSION HELD FEBRUARY 13TH, 2012 AND MS. WALKER SECONDED THE MOTION.  
ROLL CALL, 6 YEAS, MOTION PASSED.

CORRESPONDENCE . . . . . CLERK, PATRICIA MCKAY

1. Mayor's Report/Requests to Council dated February 27th, 2012
2. New Philadelphia Treasurer 's Reconciliation for the Period Ending January 2012
3. City of New Philadelphia Summary of Transactions for the General Checking Account of the Month of January 2012
4. A letter and petition from Patty Wissman to the Mayor, Safety Director and Zoning Director, requesting a No Parking sign on North Avenue between 2<sup>nd</sup> Street and 2<sup>nd</sup> Drive NW. be taken down.
5. Tuscora Park Board Meeting Minutes from January 18th, 2012
6. A notice from the Ohio Division of Liquor Control to Speedway LLC, DBA Speedway 1152 and Beer Cave, 264 West High, New Philadelphia, Ohio for a new permit class C-2, with responses postmarked no later than March 26th, 2012.
7. A notice of a Second Public Hearing to be held March 12th, 2012 at 7:00 PM in Council Chambers to give Citizens and opportunity to review and comment on the City's proposed CDBG / Home Application.

ADMINISTRATIVE REPORTS:

MAYOR'S REPORT/REQUEST.....MAYOR MICHAEL TAYLOR

The Mayor reported the following:

The Mayor announced that the City has received two rebates from AEP through their incentive Grid Smart Program Energy Efficiency Program.

The first was related to the Traffic Signal Project and was for a total of \$15,325 and the second rebate was related to improvements in our Water Department from a couple of years ago that were eligible. That amount was \$12, 195. The Mayor thanked Amy Gilland, Assistant Service Director, for working to put the information together to receive these funds.

The Mayor reported that for FY 2012 several areas in the City have been looked at for a new CDBG Project with construction next year.

- One of the areas is Maple Avenue NW (this is located off of Tuscarawas Avenue near West Elementary.)
- Verification will have to be made whether this area is income eligible or not to meet the CDBG guidelines.

Council will be advised when the location has been finalized. This would be for a standard sidewalk, driveway, apron and storm sewer project.

The Mayor announced that the survey of our underground water lines was completed.

Two major leaks were detected one of which has been repaired in Tuscarawas and Sherman Avenues. The other is on Seneca SW and a contractor has been engaged to assist with that repair. Several smaller leaks were also discovered and all will be addressed. The mayor reported that Leak detection is an ongoing necessity to maintain the integrity of our water system

SERVICE DIRECTOR.....MR. JAMES ZUCAL

The Service Director reported on the following:

The Service Direct reported that he provided a list of any new buildings or building updates to the Industrial Appraisal Company of Pittsburg. They did an update which was provided to Kennedy Insurance.

The Service Direct received a bid opening last week for the Robinson Drive Lift Station, held a Board of Control Meeting today and awarded the contract to the Stanley Miller Construction Company for an upgrade and replacement work at the Robinson Drive Lift Station an OPWC Project. The Mayor secured the funds for that.

- Attended a trail meeting with Dan Rice, Executive Director of the Ohio and Erie Canal way Coalition. for plans on the trail for the New Philadelphia area.
- The Housing Review Team met last week and reviewed 8 structures. Five letters for repair were sent out. There is one potential structure that they want to raze this year. That information will be passed out to everyone (put in their mail boxes) and forwarded to the Law Director.

AUDITOR . . . . .MS. BETH GUNDY.....NO REPORT  
EXCUSED ABSENCE

SAFETY DIRECTOR.....MR. GREG POPHAM

Mr. Popham reported the following:

1. Mr. Popham commended the Safety forces and West Elementary School in the handling of the incident that took place last Wednesday.
2. Mr. Popham reported that they are in the final stages in filling Richard Calderon’s position on the Police Department.

Council Member Colleen Expenschied concern was a reaction to the Chardon High School Shooting tragedy she questioned the Safety Directory and wanted to be assured that our safety forces and schools have a plan in place in case there was a need.

Mr. Popham assured Ms. Expenschied that there is a plan in place. The area Police Department and most of the schools practice the plan.

Council Member John Zucal commented that the Schools practice two real activities that applied to the situation the other day. Lockdown Drills; where we are inside the schools and we are notified of an issue we automatically secure that building and won’t let anyone out. The students were out to recess when this took place so they did a reverse; getting the students off the play ground into the building as quickly as possible. So that drill and practice came into play there.

President of Council, Sam Hitchcock commended the Safety Forces and the School Administration in handling the situation.

TREASURER . . . . .MR. DAVE JOHNSON.....NO REPORT

LAW DIRECTOR . . . . .MR. MARVIN FETE.....NO REPORT

BOARD/COMMISSION REPORTS:

PLANNING COMMISSION.....MAYOR MICHAEL TAYLOR

The Mayor reported that he next Planning Commission Meeting is scheduled for Tuesday, March 13th, 2012 at 1:00 PM in Council Chambers pending an agenda.

BOARD OF ZONING APPEALS.....MR. JAMES ZUCAL

Mr. Zucal announced providing there is an agenda, the Board of Zoning Appeals Meeting will be held Tuesday, March 13th, 2012, at 5:00 PM in Council Chambers.

AIRPORT COMMISSION.....MR. JOHN ZUCAL

Mr. John Zucal reported the Airport Commission will be meeting the second Tuesday in March at 6:00 PM in the Airport Meeting Room.

PARK BOARD.....MR. DARRIN LAUTENSCHLEGER

Mr. Lautenschleger reported the Park Board met last Wednesday February 22nd, 2012 at the Tuscora Park office to discuss a couple items of interest and minutes will be forth coming.

1. Park Board approved holding the cost of pool passes for the upcoming 2012 season at the swimming pool at the same levels;  
New Philadelphia School District resident cost for a seasonal pass is \$25 per student, \$30 per adult and \$75 for family (6 passes)  
Outside the New Philadelphia School District cost for a seasonal pass \$35 per student, \$45 per adult and \$125 for family. (6 passes)
2. RTY, manages rides and concessions, did report profits for last year (2011) profits on rides were \$18,700 and concessions \$17,033 for a total profit of \$35,733 which they will retain and use for park projects and improvements.

**HEALTH BOARD.....MS. SANDY COX**

Ms. Cox announced that the Health Board will meet Wednesday, March 21st, 2012 at 12:00 Noon at the Health Department.

**STANDING COMMITTEE REPORTS:**

**FINANCE COMMITTEE. ....MS. SANDY COX .....NO REPORT**

**SALARY COMMITTEE .....JOHN ZUCAL**

Mr. John Zucal reported that the Salary Committee met this evening at 7:15 PM in Council Chambers. Members present were Mr. John Zucal, Mr. Lanzer, Ms. Walker and Alternate Ms Cox with two items to discuss:

- Resolution 52-2011 to commend Jay Stein for his years of service on the Park Board.
  - Resolution 4-2012 to commend Rich Calderon for his years of service on the New Philadelphia Police Department.
- The committee recommended Resolution 52-2011 and Resolution 4-2012 be added to our next scheduled agenda  
The meeting adjourned at 7:17 PM

Mr. John Zucal requested Council go into an Executive Session this evening at the conclusion of the Legislative portion of the meeting to discuss personnel matters.  
Ms. Cox seconded the motion to discuss personnel matters.  
Roll call 6 years, motion passed.

**Safety Health and Service Committee . . . MR. ROB MAURER .....NO REPORT**

**EXCUSED ABSENCE**

Ms Cox reminded all that Resolution 5-2012 needs passed tonight.

**PUBLIC WORKS & ECONOMIC DEVELOPMENT COMMITTEE. . MR. DARRIN LAUTENSCHLEGER....NO REPORT**

**ZONING & ANNEXATION COMMITTEE .....MS. COLLEEN .....NO REPORT**

**CONTACT & SPECIAL COMMITTEE ..... MR. DAN LANZER.....NO REPORT**

President of Council, Sam Hitchcock assigned to the Contact & Special Committee A notice from the Ohio Division of Liquor Control to Speedway LLC, DBA Speedway 1152 and Beer Cave, 264 West High, New Philadelphia, Ohio for a new permit class C-2.

**PARKS & CEMETERY COMMITTEE .....MS. WINNIE WALKER....NO REPORT**

**VISITOR’S COMMENTS:**

Diane Lautenschleger, 250 Lewis Avenue NW, New Philadelphia, OH 44663  
New Philadelphia Business and Community Association, 126 East High Avenue, New Philadelphia, Ohio 44663  
Diane Lautenschleger, Administrative Director, of New Philadelphia Business and Community Association  
Ms. Lautenschleger addressed Council and distributed NPBCA’s progress report

- NPBCA extended appreciation to the City of New Philadelphia Employees and Administration for the support they give annually to the Christmas Decorating Project.
- Ms. Luatenschleger congratulated Mark Henke for his recent appointment
- NPBCA will hold its 3<sup>rd</sup> annual 5K Shamrock run on March 17, 2012 at 9:00 AM at Tuscarawas Central Catholic. Mr. Rob Maurer is chairing the event. NPBCA will partner with Tuscarawas Central Catholic, Sheriff Department and the media for this event. A Shamrock Run Flyer is attached to this report.
- Plans are underway for the next South Broadway Gateway Banner Sales. MKC and Associates will design the new banner which will include the “Welcome to our City” marquis.

- A new membership brochure will be printed this spring  
It will be paid for in part with grant award funding from the Tuscarawas County Convention and Visitors Bureau. The CVB awarded the \$500 grant request because this project aligns with their mission to grow tourism within our county. The Brochure will contain line listings for each member, a map of our downtown, an event calendar, mission and an invitation to attend monthly membership meeting. A portion of the grant proceeds will also allow NPBCA to expand distribution of the brochure to further promote our members and City. Ms. Lautenschleger stated she has forwarded the flyer to the Tuscarawas Port Authority, the Tuscarawas Community improvement Corporation and some local realtors. A membership flyer is attached to this report.
- NPBCA congratulated the Dennison Depot for their efforts in planning the 2<sup>nd</sup> Patriot Rally held in the New town Mall this past Saturday. Attached to this report is a copy of the history walk which was included in 100 backpacks presented to educators during this rally. This flyer tells the history of key landmarks and buildings throughout our downtown area it also suggests a walking field trip.
- Ms. Lautenschleger reported that she recently visited the Main Street Programs in Millersburg, Wooster and Orrville and engaged in conversation with their directors. Each of these programs follow the four point work plan which include economic development, organization, promotion and design Ms. Lautenschleger stated she picked up some ideas to incorporate into NPBCA.

Ms. Lautenschleger thanked the City of New Philadelphia employees who assisted with the special projects. Expressed appreciation to Mayor Taylor and Service Director Zucal and the City of New Philadelphia for the fiscal, advisory and special project support given to NPBCA.

## READING OF ORDINANCES AND RESOLUTIONS:

### ORDINANCE:

- 1-2012 An Ordinance by the Council of the City of New Philadelphia, Ohio to increase the minimum monthly sewer fee to \$13.90 per month and usage over the minimum to be increased by 3.7%. Utility bills mailed in the month of March 2012 shall reflect the rate increase. The Auditor is hereby authorized to transfer the increased sewer revenue to the Sewer Revenue Fund 713, and declaring an emergency. (3<sup>rd</sup> Reading)
- Motion to vote on passage made by Mr. Lautenschleger, seconded by Mr. Zucal  
Roll call, 6 yeas ordinance passed.
- 3-2012 An Ordinance by the Council of the City of New Philadelphia, directing the Service Director to advertise for bids and to enter into contracts with lowest and best bidder for the City's requirements of various materials and supplies for 2012, and declaring an emergency. (2<sup>nd</sup> Reading)
- 4-2012 An Ordinance to make appropriations for current expenses and other expenditures of the City of New Philadelphia, State of Ohio during the fiscal year ending December 31, 2012 and declaring an emergency. (2<sup>nd</sup> Reading)
- 5-2012 An Ordinance by the Council of the City of New Philadelphia, Ohio, to modify Codified Ordinance 1167.05 (a) regarding required off street parking spaces for eating and drinking establishments. (1<sup>st</sup> Reading)

### RESOLUTION:

- 2-2012 A resolution by the Council of the City of New Philadelphia authorizing the Mayor to submit an application for a FY 2012 Community Housing Improvement Program (CHIP) Grant and to enter into an agreement with the successful proposer to prepare such application and to administer and implement the CHIP should the City receive the grant and declaring an emergency. (3<sup>rd</sup> Reading)
- Motion to vote on passage made by Ms. Cox, seconded by Ms. Walker  
Roll call, 6 yeas resolution passed.
- 5-2012 A resolution confirming the City of New Philadelphia participation in the Mitigation Program of the Tuscarawas County Homeland Security and Emergency Management Agency and declaring an emergency. (1<sup>st</sup> Reading)
- Motion to suspend the rules made by Ms. Cox, Seconded by Ms. Espenschied  
Roll call, 6 yeas, rules suspended.

Motion to vote on passage made by Ms. Cox, Seconded by Ms. Espenschied  
Roll call, 6 yeas, resolution passed.

AT 7:57 PM COUNCIL ADJOURNED FROM REGULAR SESSION INTO EXECUTIVE SESSION TO  
DISCUSS PERSONNEL.MATTERS. COUNCIL RECONVENED INTO REGULAR SESSION AT 8:43 PM.

UNFINISHED OR OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

MOTION TO ADJOURN MADE BY MS. COX. MEETING ADJOURNED AT 8:43 PM

CLERK OF COUNCIL \_\_\_\_\_

APPROVED \_\_\_\_\_

PRESIDENT OF COUNCIL \_\_\_\_\_