

NEW PHILADELPHIA CITY COUNCIL MET IN REGULAR SESSION IN COUNCIL CHAMBERS ON NOVEMBER 12TH, 2012 WITH PRESIDENT OF COUNCIL SAM HITCHCOCK PRESIDING. MR. HITCHCOCK OFFERED A PRAYER AND ASKED FOR A SPECIAL BLESSING FOR ALL AMERICAN VETERANS, PAST AND PRESENT WHO MADE SACRIFICES FOR THE MANY FREEDOMS THAT WE HAVE TODAY. ALL IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

COUNCIL MEMBERS IN ATTENDANCE:

- MS. SANDY COX
- MS. COLLEEN ESPENSCHIED
- MR. DAN LANZER
- MR. ROB MAURER
- MS. WINNIE WALKER
- MR. JOHN ZUCAL

PRESIDENT SAM HITCHCOCK ANNOUNCED COUNCIL MEMBER DARRIN LAUTENSCHLEGER IS EXCUSED FROM TONIGHT’S MEETING TO BE WITH HIS FAMILY.

PRESIDENT SAM HITCHCOCK ANNOUNCED SERVICE DIRECTOR JAMES ZUCAL, AUDITOR BETH GUNDY, SAFETY DIRECTOR GREG POPHAM AND TREASURER DAVE JOHNSON ARE EXCUSED FROM TONIGHT’S COUNCIL MEETING.

TONIGHT’S AGENDA THE ORDINANCE NUMBER SHOULD HAVE READ 15-2012 NOT 15-2013.

MS. COX MADE A MOTION TO ACCEPT TONIGHT’S AGENDA

MR. ZUCAL SECONDED THE MOTION

ROLL CALL, 6 YEAS, MOTION PASSED.

MS. COX MADE A MOTION TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR SESSION OF COUNCIL HELD ON OCTOBER 22ND, 2012 AND MINUTES FROM THE MEETING OF THE WHOLE COUNCIL HELD ON NOVEMBER 5TH, 2012.

MR. LANZER SECONDED THE MOTION

ROLL CALL, 6 YEAS, MOTION PASSED.

CORRESPONDENCE CLERK, PATRICIA MCKAY

1. Mayor’s Report/ Request to Council dated November 12th, 2012
2. Safety Health and Service Meeting Minutes from April 20th, 2012, July 9th, 2012 and October 22nd, 2012
3. News Release from New Philadelphia Service Director announcing relocation of Building Permit/Mapping Services Office from their former site at the General Service/City Garage site: 1234 Commercial Avenue SE to the John Knisely Municipal Centre, 150 East High Avenue, New Philadelphia
4. A notice to Council from the Ohio Division of Liquor Control dated October 24th, 2012 to South Philly Drive Thru LLC 729 S Broadway, New Philadelphia, Ohio 44663 for type TRFO C2, C2X, Permit from L&S Beverage LTD DBA L&S Beverage, 729 S Broadway, New Philadelphia, Ohio 44663
5. City of New Philadelphia Statement of Cash Position MTD as of October 31st, 2012
6. Auditors Financial Statement for the Month of October 2012
7. Auditor’s Monthly Statement of 2012 Revenue for the General Fund for the Month of October 2012
8. Finance Committee Meeting Minutes for October 22nd, 2012.
9. New Philadelphia Police/Monthly Activity Report for the Month of October 2012
10. Minutes of the New Philadelphia Airport Commission from September 11, 2012
11. Mayor’s Monthly Statement to Council for the Month of October 2012
12. New Philadelphia Fire Department Summary for the Month of October 2012

ADMINISTRATIVE REPORTS:

MAYOR’S REPORT/REQUEST.....MAYOR MICHAEL TAYLOR

Mayors Report Request to Council

- The Mayor reported the upgrade to our second floor in this building has been completed. The Assistant Service Director, the IT staff person and the clerical support person are working here each day. All of their needed office equipment, furniture and records have been relocated here. Their former location at the General Services location is closed. But we are still using some of that area for records storage.

The Mayor acknowledged and thanked the Service Director, his staff and all the City employees who assisted in this project and with the move.

The Mayor invited all to stop in and go to the new area and see what's been accomplished. The Mayor thanked Council for funding this project.

- The Mayor reported that Clemans-Nelson met with our Civil Service Commission Members to discuss the draft of Civil Service Rules that Clemans Nelson will be proposing for the City to adopt. The Mayor announced that he anticipates it being ready in the next 90 days for Council consideration. The same time frame is anticipated for the City's new Employee Handbook.
- The Mayor announced on behalf of the City, OMEGA has completed and filed the OPWC application for grant funding for the Five Points Storm Sewer Project anticipated for next year. We should know in the first quarter of 2013 of how that turned out.
- The Mayor requested that the Council President assign to committee, the reappointment of Ms. Jill Lengler to a new 5 year term on the Tuscarawas Metropolitan Housing Authority Board of Directors and also for Mr. Alan Welch to be re appointed for a new 3 year term to the New Philadelphia Airport Commission. Both of their terms expire at year end. The Mayor is requesting these approvals by year end.
- The Mayor reported last Wednesday evening the City and ODOT held the second required open house regarding the West High Avenue widening project scheduled for 2014. A nice representation of property owners from the affected area were in attendance to ask questions and give their opinions about the project.
- The Mayor requested the City had some unused grant funds still available from the Joint Solid Waste District that we were awarded when we went to weekly curbside recycling. The Mayor reported the balance of these funds, approximately \$1,600 is being used to purchase recycle containers to be placed at Tuscora Park to encourage recycling.
- The Mayor announced the downtown Christmas Lighting ceremony will be held on the square Friday November 16th at 6:00 PM on the gazebo quadrant. This is sponsored by NPBCA and is the kick off to our Holiday Season. The Mayor invited and encouraged all to bring your families and support our downtown.
- The Mayor congratulated the Hampton Inn on the completion of their recent front lobby and dining area there open house was well attended and this remodeling was a great enhancement for their hotel and its employees and guests.

Question for the Mayor from Council Member John Zucal

Is the employee hand book a hard copy, if so could it be put on line?

Mayor said what he has is the first draft, second the draft will be given to Council to review and the Mayor felt eventually it will be on line. The Mayor reported that it is just in an informal format.

We do not intend to give every employee a copy; we are going inform the employee as to where they can find the employee hand book and hopefully that will be on line.

President of Council Sam Hitchcock assigned to the Salary Committee, Chair Mr. Zucal, the Mayor's request for the reappointment of Ms. Jill Lengler to a new 5 year term on the Tuscarawas Metropolitan Housing Authority Board of Directors and also for Mr. Alan Welch to be reappointed for a new 3 year term to the New Philadelphia Airport Commission.

SERVICE DIRECTOR.....MR. JAMES ZUCAL..... NO REPORT
EXCUSED ABSENCE

AUDITORMS. BETH GUNDY NO REPORT
EXCUSED ABSENCE

SAFETY DIRECTOR.....MR. GREG POPHAM..... NO REPORT
EXCUSED ABSENCE

TREASURERMR. DAVE JOHNSON..... NO REPORT
EXCUSED ABSENCE

LAW DIRECTORMR. MARVIN FETE..... NO REPORT

The Law Director requested an Executive Session to discuss Contract and Litigation Issues after the legislation

Ms. Cox made a motion to have an Executive Session after the Legislation to discuss a Contract and Litigation Issues as the Law Director requested.

Ms. Walker seconded the motion

Roll call, 6 years, motion passed.

BOARD/COMMISSION REPORTS:

PLANNING COMMISSION.....MAYOR MICHAEL TAYLOR

Mayor Taylor announced the Planning Commission did not meet in the Month of November there was no agenda. The next Planning Commission Meeting will be held Tuesday, December 11th, 2012 at 1:00 PM in Council Chambers pending an agenda.

BOARD OF ZONING APPEALS.....MR. JAMES ZUCAL

Mayor Taylor announced the Board of Zoning Appeals did not meet in the month of November. The next scheduled meeting of the Board of Zoning Appeals will be December 11th, 2012 at 5:00 PM in Council Chambers pending an agenda.

AIRPORT COMMISSION..... MR. JOHN ZUCAL

Mr. Zucal announced pending a quorum, the Airport Commission will meet November 13th, 2012 at 6:00 PM in the Airport Meeting Room.

PARK BOARD..... MR. DARRIN LAUTENSCHLEGER

EXCUSED ABSENCE

HEALTH BOARD.....MS. SANDY COX

Ms. Cox announced that the Health Board will meet Wednesday, November 21st, 2012 at 12:00 Noon at the Health Department.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE.MS. SANDY COX

Ms. Cox reported the Finance Committee met this evening, November 12th, 2012 6:30 PM in the Council Chambers to discuss:

First Item: Memorandum from the Auditor in regards to 2012 Permanent Appropriations.

Increase/ (Decrease) in Appropriations.

Cemetery Operations

Maintenance (\$1,586.08)

Equipment \$1,586.08

Income Tax Administration

Office Supplies \$10,000.00

The committee moved to have the proper legislation prepared

Second Item: There was a line item updated in the 2013 Temporary Appropriations

Health Department

State Treasurer fees \$1,000.00

The Committee moved to include the line item in the 2013 Temporary Appropriations,

Third item: Discussion on Reiser Avenue Lift Station

Informational purposes the Mayor informed the Committee there may be a need to update the Reiser Avenue Lift Station. The cost of labor installment (electric & pumps) will not exceed \$54,000.00. That figure is a high cost.

A lot of work will be done by us. The city will recoup its investment in 12 to 18 months.

The money is available in the 319 account. There is plenty of time for the upgrade and the City should have additional details around the first of the year.

Meeting was adjourned at 6:37PM

SALARY COMMITTEEMR. JOHN ZUCAL..... NO REPORT

SAFETY HEALTH & SERVICE COMMITTEEMR. ROB MAURER..... NO REPORT

PUBLIC WORKS & ECONOMIC DEVELOPMENT COMMITTEE ...MR. DARRIN LAUTENSCHLEGER.....NO REPORT
EXCUSED ABSENCE

ZONING & ANNEXATION COMMITTEEMS. COLLEEN ESPENSCHIEDNO REPORT

CONTACT & SPECIAL COMMITTEE MR. DAN LANZER

Mr. Lanzer reported that the Contact & Special Committee met November 12th, 2012 at 7:03 PM in Council Chambers

and on State Route 800 from State Route 39 intersection to the North Corporation Limit length 17,318 feet-width from 24 to 60 feet within the City of New Philadelphia, and declaring an emergency.
(1st Reading)

Motion to suspend the rules made by Ms. Cox
Seconded by Mr. Lanzer
Roll call, 6 yeas, rules suspended

Motion to vote on passage made by Ms. Cox
Seconded by Ms. Walker
Roll call, 6 yeas resolution passed

28-2012 A resolution by the Council of the City of New Philadelphia, Ohio to authorize payment to ODOT for City Participation in the Removal and Resurfacing Project on State Route 259 from 416 to State Route 39. State Route 259 goes in and out of the Corporation Limit. Total length 9,663, width 24- 36 Feet (East High Avenue) within the City of New Philadelphia, and declaring an emergency.

Motion to suspend the rules made by Ms. Cox
Seconded by Mr. Zucal
Roll call, 6 yeas, rules suspended

Motion to vote on passage made by Ms. Cox
Seconded by Ms. Espenschied
Roll call, 6 yeas, resolution passed

The President of Council Sam Hitchcock announced Resolution 24-2012 that was passed October 22nd, 2012 was sponsored by the Special & Contact Committee not the Salary Committee. There was a slight oversight.

COUNCIL ADJOURNED FROM REGULAR SESSION INTO EXECUTIVE SESSION AT 7:54 PM AS REQUESTED BY THE LAW DIRECTOR TO DISCUSS CONTRACT LITIGATION ISSUES.
COUNCIL RECONVENED INTO REGULAR SESSION AT 8:19 PM.

UNFINISHED OR OLD BUSINESS:NONE

NEW BUSINESS:

Council Member John Zucal reported that he and Mayor Taylor attended “The Dedication Ceremony of the National Historic Landmark Plaque. The Dennison Railroad Depot Museum is designated as the most significant remaining example of a railroad station canteen still reflecting its WWII heritage.”

“Ohio’s Newest National Historic Landmark”
“The only National Historic Landmark in Tuscarawas County.”

Council Member John Zucal reported many of the volunteers at the Salvation Army were from the City of New Philadelphia as well as many of the troops. Mr. Zucal acknowledged the folks from New Philadelphia for their contribution.

President of Council Sam Hitchcock attended the Dedication Ceremony of the National Historic Landmark Plaque to the Dennison Railroad Depot Museum. President of Council Sam Hitchcock commended Ms. Wendy Zucal and all the people who have worked hard to make this a reality. President of Council Sam Hitchcock informed Council Ms. Zucal not only preserves history but brings history back for all to enjoy.

The President of Council Sam Hitchcock reminded all:

- Annual Christmas lighting Ceremony Friday, November 16th, at 6:00 PM on the gazebo quadrant
- The annual Christmas Luncheon will be held December 7th, 2012
- Council Packets will be distributed on Wednesday, November 21st, 2012
- Thanksgiving is November 22nd, 2012

The President of Council Sam Hitchcock wished all a “HAPPY THANKSGIVING.”

Council President, Mr. Hitchcock assigned to the Salary Committee the Mayor's request for State Electric Supply Company, the approval of an income tax credit at 50% of employee payroll withholding for a period of three years.

MOTION TO ADJOURN MADE BY MS. COX AT 8:23PM

CLERK OF COUNCIL _____

APPROVED _____

PRESIDENT OF COUNCIL _____