

New Philadelphia City Council

Finance Committee

Meeting Notes

August 8, 2016 – 6:30 p.m.

Present for all or portions of the meeting were the following: committee chairman Darrin Lautenschleger and committee members Rob Maurer and John Zucal; committee alternate Dean Holland; Councilmembers Aimee May, Cheryl Ramos and Kelly Ricklic; Council President Sam Hitchcock; Clerk of Council Julie Courtright; Mayor Joel Day; Service Director Ron McAbier; Treasurer Tom Gerber; Auditor Beth Gundy; Safety Director Greg Popham; City Law Director Marvin Fete; New Philadelphia Business and Community Association Director Julie Levengood Stephon; Jon Baker of The Times-Reporter; Mary Alice of WTUZ Radio; and city residents Mr. and Mrs. Carl Russo.

ITEMS: Proposed Ordinance 10-2016, mid-year review of 2016 city budget and Proposed Resolution 34-2016.

PROPOSED ORDINANCE 10-2016: Auditor Beth Gundy informed the committee that this legislation addresses changes in fund line items for the Health Department, Municipal Court and Fire Department bond fund. Mr. Holland asked if the CILOCS fund line item in the Municipal Court budget is strictly for personnel, or if any of the funds were being used for maintenance and/or equipment. Chairman Lautenschleger said he would follow up with personnel from Municipal Court on Mr. Holland's questions. Ms. Gundy said it would be best if the ordinance is approved as soon as possible.

ACTION: On a motion by Mr. Lautenschleger, seconded by Mr. Zucal, the committee voted 3-0 to recommend that, pending satisfactory information supplied to the committee and City Council in response to questions about the Municipal Court CILOCS funding, Proposed Ordinance 10-2016 be added to the agenda for first reading at the Aug. 22 regular session of Council, that the rules be suspended, and that the ordinance be approved on first reading.

MID-YEAR REVIEW OF 2016 CITY BUDGET: Ms. Gundy distributed a status report on the 2016 budget that is dated July 31 (see attachment). Ms. Gundy said she anticipates a forecast for a three-to-five-year period should be available as early as September.

ACTION: No formal action was taken.

PROPOSED RESOLUTION 34-2016: Chairman Lautenschleger opened discussion on this item by asking Mr. Fete if he had an opportunity to review the prosecutors' wages for possible inclusion in the proposed legislation as he had requested at the previous meeting. Mr. Fete responded that he had not yet followed up on that, but that he would. He also said he would support adjustments for any elected officials' current wages to be included in a wage scale report that would be based on the term of office. Mr. Zucal said that he is hesitant to move forward with any adjustments until a salary study has been completed and City Council has approved a wage scale. Mr. Maurer reminded the committee that the increases had been included in the 2016 budget and that it is apparent at this time that a wage study will not be completed any time soon.

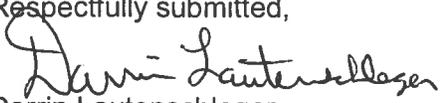
In response to a question about a wage scale, Mayor Day said that the work has begun on it and he anticipates that the initial survey data will be available in a few weeks. He also pledged that he would follow up with all Council members to provide them with the survey parameters that are being utilized.

Based on other questions and suggestions, Chairman Lautenschleger and Mr. Fete will meet to follow up on several items, and review the proposed legislation for any suggested changes prior to the next meeting of the committee on Aug. 22 at 6:15 p.m.

ACTION: No formal action was taken and the committee agreed it will discuss the proposed legislation further at upcoming meetings.

With no further business to be discussed by the committee, the meeting was adjourned at 7:17 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Darrin Lautenschleger". The signature is written in a cursive style with a large initial "D".

Darrin Lautenschleger
Chairman



City of New Philadelphia

Beth Gundy, Auditor

150 East High Avenue, Suite 019 • New Philadelphia, OH 44663
(330) 364-4491, ext. 507 • Fax: (330) 364-6120

TO: City Council and Administration
FROM: Beth Gundy, Auditor
RE: Budget Review @ July 31, 2016

Income Tax Revenue

Total year-to-date income tax revenue is up 7.2% over this time last year. We still don't completely know how the state law change has affected the timing of our revenue. At July of 2015, we were 6.3% ahead of 2014 collections.

General Fund

- a. We have collected 61% of the total revenue expected in this fund. Total revenue for this fund is up 16% over this time last year. This is entirely attributable to the increase in income tax receipts that the general fund is receiving.
- b. Overall, the total general fund expenses at 7/31/16 are at 42% of the amount budgeted. Comparing this percentage to 7/31/15 doesn't exactly compare apples to apples since we move the expenses for the health department and the safety forces in and out of the general fund, depending on different factors.

For your frame of reference - 7months/12 months = 58.3%

Police Department

Has spent 50% of their budgeted dollars (general and safety forces funds)

Fire Department

Has spent 54% of their budget (general, safety forces and ambulance funds)

Park Department

Has spent 54% of their budget.

Street Department

Are at 36% of their total budget. They are probably over-budgeted in the materials line. It was originally thought appropriations would be needed for paving, but that isn't the case now.

Sanitation

43% of their budget has been expended. The big expense for the new garbage truck has not occurred yet.

Water Department

They have spent 41% of their entire budget

Sewer Department

They have spent 51% of their budget

It doesn't make a lot of sense right now to give a percentage spent for personnel costs in any department. The retroactive raises that have already been approved per contracts have not yet been paid.