

ADDENDUM "A"



CITY OF NEW PHILADELPHIA, OHIO
MILL AVE. REAR - 44663
DEPARTMENT OF WATER UTILITIES



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SUPERINTENDENT

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RULES AND REGULATIONS:

The director of Public Service may make such bylaws and regulations as he deems necessary for the safe, economical and efficient management and protection of the water works, and such bylaws and regulations shall have the same validity as ordinances when not repungant thereto or to the constitution or laws of the state. The following rules and regulations are applicable to all licensed plumbers and contractors:

1. Any water lines being installed to connect to city-owned lines shall be started only after the Water Dept. has been notified. A minimum of forty-eight (48) hours is required.
2. The owner must sign up and pay for a new water service in the Water Office upon acceptance of a building permit. Charges should be paid for the service, meter, and horn, and the owner will be given the horn at this time. The meter will be installed by city meter installers when the necessary plumbing has been completed by making an appointment through the Water Office.
3. Main line and service line valves shall be opened or closed only by Water Dept. employees
4. Hydrants shall be opened only by Water Dept. employees.
5. Water taps shall be made on main lines only by Water Dept. employees. This does not apply to subdivisions.
6. All service line locations shall be designated by the Water Dept.
7. All new services shall be marked clearly at the curb line or edge of pavement; the owner shall be responsible for location of same until tap is completed.
8. No new services shall be run in sewer trenches.

9. No new services shall be installed in driveways.
10. New allotments shall have all the streets and contingent curb strips rough grading prior to installation of water main and the portion of the service lines within the street right-of-way.
11. Wells and potable city water must have separate lines (this applies to residential customers).
12. The last party working, whether it be the Water Dept., contractor or plumber shall properly backfill the curb box area and replace concrete, soil or other material to match the existing condition.
13. All new lines being installed shall be treated with H.T.H. (dry calcium hypochlorite) seventy percent (70%) available chlorine.
14. All lines shall be filled with water, and allowed to set forty-eight (48) hours before being flushed for consumer use.
15. All services shall be flushed out before installation of meters. On all renewed services meters should be removed prior to flushing of new line.
16. No outside meter pits shall be allowed.
17. No meters shall be installed upstream adjacent to the meter.
18. An inside shut-off valve shall be installed upstream adjacent to the meter.
19. Where there is no drain in the vicinity of the meter, or it is not feasible to drain the meter, valves shall be placed on either side of the meter. This applies especially when remodeling is being done which necessitates changing the location of the meter.
20. No by-pass lines shall be allowed around residential meters.
21. Meters shall be installed upstream of pressure-reducing valves.
22. All lines shall have appropriate copper ground wire bypassing the meter.
23. Provisions shall be made for installation of wiring for the remote reader as approved by the Water Dept. employees.

24. All sprinkler systems, boiler systems, water air conditioners or other non-potable system shall have appropriate backflow preventers as approved by the Ohio E.P.A.
25. All houses above 1010 ft. elevation shall have back-flow preventers installed by a plumber before the meters are installed.
26. Pavement or walk replacement shall meet city standard.
27. All street cuts shall be made and neatly trimmed with an air hammer.
28. Service curb boxes damaged by grading operations, truck or other means, shall be charged to the appropriate contractor, plumber or owner.
29. Frozen lines shall be thawed by the Water Dept. On the condition that the property owner bear one-half ($\frac{1}{2}$) the cost to the city, not including labor of city employees. Frozen pipes inside a building are the property owner's total responsibility. The city will not thaw inside pipes.
30. The minimum cover on water mains and services to the right-of-way line shall be four feet (4'0"). The maximum cover should be no more than 5'0".
31. Each lot must have its own service, and no water line shall extend from one lot to another lot, or any other piece of ground.
32. Each unit of an apartment shall have it's own curb valve and individual water meter. (this applies to any apartments built or developed after July 11, 1994.) Any apartment built or developed prior to this date will be billed a minimum per apartment, or by consumption on meters, whichever is greater.
33. One service line for apartments may be installed by the city to the property and then split with separate curb valves at a charge as listed at the Water Office.
34. All new water meters shall be remote-reading, wherever possible.
35. All water meters shall be provided by the Water Dept. at the consumer's expense. No other meters shall be acceptable.
36. All water leaks on the side of the property owner shall be repaired within a 72 hour period.
37. All water charged as (water usage only) shall be metered through a separate meter. This applies to outside sprinklers and swimming pools. No deduct meters are permitted.

Any contractor or plumber who violates these rules shall be subject to suspension or loss of license and rejection of future licenses as determined by the Director of Public Service.

Revised: July 11, 1994

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