

NEW PHILADELPHIA AIRPORT COMMISSION MEETING MINUTES

JULY 14TH, 2015

Meeting called to order by Chairman John Zucal at 6:04 PM.

Board Members Present: Vice Chairman Alan Welch, Belle Everett, Dan Lanzer, Chris Bower, Dean Holland.

Absent Excused: Cheryl Ramos, Don Kennedy, Dr. Richard Varrati, and Amy Gilland-Asst. Service Director.

Guests: Kevin Sigg (Michael Baker and Associates).

Meeting minutes of the June 9, 2015 meeting of the New Philadelphia Airport Commission were presented and reviewed. **Motion by Welch to approve minutes as presented, second by Lanzer. Motion Approved 6-0.**

Airport Restaurant Report – Chairman Zucal presented the Airport Restaurant Report prepared by Amy Gilland for information. No action taken.

AIRPORT MANAGERS REPORT – Eric Hubbard, Airport Manager- Monthly figures for June 2015 were presented and checks were received from ProAv Aviation for rents/fees/fuel sales for June. Monthly Safety Inspection Report for June was provided and the green side of the airport beacon is still inoperable; troubleshooting is underway and repairs should be completed soon. **Motion to approve Airport Managers Report as presented by Everett, second by Bower. Motion approved 6-0**

OLD BUSINESS:

Report from Michael Baker, Jr. Inc. – Kevin Sigg-Two handouts were presented to members; the first was the Consultant's Update and is attached to these minutes. Second, a Community Facilities Direct Loan & Grant Program in Ohio, *Program 101* document dated 7/7/2015. This second document provided financial availability information for affordable loans and grants for the development of essential community facilities in rural areas. Mr. Sigg advised the components for the Wind Cone repair have arrived and repairs will be completed in very short order. The final revised scope for work completion has been completed and approved by the FAA. It was pointed out that USDA grants program is in place and available and could cover up to 15% of new hanger construction cost. **Paul Strack** reported the Ohio Aviation Association receives funding from the State of Ohio through the annual budgeting process and that a preapplication could be filed to include the new hanger construction. The grant match could be 90-95% match through an Ohio Department of Transportation grant. Kevin Sigg is to investigate this grant possibility. **Motion by Welch to approve the consultants update report as presented, second by Lanzer. Motion approved 6-0.**

NEW BUSINESS: It was reported that Smartway Communications is requesting tower access for internet communications. Zucal advised he would refer this item to Amy Gilland to investigate.

OTHER BUSINESS: Discussion concerning cancellation of the August meeting of the New Philadelphia Airport Commission and it was agreed to forego this meeting. Next meeting to be September 14, 2015.

Having no Public Comment and no further business to discuss, motion by Welch at 6:19 PM to adjourn.

Minutes Recorded and Certified by E. Dean Holland