

**SPECIAL AND CONTACT COMMITTEE
MEETING MINUTES
March 27, 2017**

The Special and Contact Committee met Monday, March 27, 2017.
At 7:03 PM in the Council Chambers at the Knisely Centre.

In attendance were Special and Contact Committee Members, Chairman Mr. Kelly Ricklic, Mrs. Aimee May, Mrs. Cheryl Ramos, and Alternate Committee Member Mr. John Zucal.

Guests were Mayor Joel Day, Law Director Marvin Fete, President of Council Sam Hitchcock, Council Clerk Julie Courtright, Safety Director Greg Popham, Service Director Ron McAbier, Treasurer Tom Gerber, Councilperson Darrin Lautenschleger, and Councilperson Dean Holland, Don Kennedy with the New Philadelphia Airport Commission.

The Special & Contact Committee had a brief meeting at 7:03 PM in Council Chambers in regard to: The construction of a 12 bay aircraft hangar.

Mayor Day made the following comment:

I'm happy with the quote from Straightline Construction, \$489,000.00. Century National came in with the best rate.

Auditor Beth Gundy made the following comment:

More than half of the rent would go toward loan payments until we saw new rent from the tenants. That means we would not have that money for necessary repairs and maintenance and be able to match any grants that come along until we see a steady stream from the new hangar rent. Also I would like to say that these quotes are now almost two months old. The Fed funds rate went up, the mortgage rates don't go up exactly at the same rate necessarily but they will have changed so I don't know what that's going to look like.

Mayor Day had the following comment:

Century National locked in that rate. I spoke with a representative today and it's still there.

Auditor Beth Gundy had the following comment:

To sum it up I guess if we could be somehow guaranteed the rental income to cover the mortgage I'm okay with it. We just don't have any extra money to put towards it if we don't.

Mr. Zucal had the following question:

We're at \$60,000.00 did you say?

Auditor Beth Gundy had the following reply:

Yes. Annual payments will be around \$30,000.00 or \$40,000.00.

Mr. Zucal had the following reply:

So that would give us \$20,000.00 to do any emergency repair.

Mr. McAbier had the following comment:

The estimated completion time is three months from the start date.

Chairman Ricklic had the following reply:

There's no payment made as they work, so we're out probably income four months. We don't have to make the whole payment but we will need the money from the bank right away, so if the contract is set up at 50 percent we'll pay 50 percent. For those four months we'll be using the income from the regular airport to make these payments.

Mayor Day had the following comment:

I'm okay with that and I'm holding Mr. Kennedy to his word. What we heard from Mr. Kennedy and also Chris Bower at Diversified is that we will fill up those hangars.

Mrs. May had the following question:

How long will it take once it's completed for this airport hangar to become full?

Mr. Kennedy had the following response:

I have 7 people who say they'll move in when it's ready. I might ask \$225 or \$250 for the two end units.

Mrs. May had the following question:

If these are all fully rented how much per year will we be bringing in?

Mr. Zucal had the following response:

\$25,000.00 to \$30,000.00 per year.

Mrs. Ramos had the following question for Auditor Beth Gundy:

How much interest are we talking?

Auditor Gundy had the following response:

3 percent

Mr. Ricklic made the following statement:

There will be other means of revenue that will be increasing with this such as fuel costs.

Mr. Zucal made the following statement:

If it's a 15 year note and that's paid off we'll probably look at changing that to a maintenance fund.

MRS. MAY MADE A MOTION TO HAVE THE LAW DIRECTOR DRAW UP THE PROPER LEGISLATION FOR THE LOAN AS WELL AS THE STRUCTURE FOR THE 12 BAY AIRPLANE HANGAR AND TO SUSPEND THE RULES AND PASS ON 1ST READING ON APRIL 10, 2017

MRS. RAMOS SECONDED THE MOTION

3 YEAS

THE LAW DIRECTOR WILL DRAW UP LEGISLATION FOR THE 12 BAY AIRPLANE HANGAR FOR THE NEXT FULL SESSION OF COUNCIL ON APRIL 10, 2017 WITH RECOMMENDED PASSAGE ON 1ST READING

.Meeting adjourned at 7:24 PM

Respectfully Submitted,
Kelly Ricklic, Committee Chairman
Special and Contact Committee