



City of New Philadelphia

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Cemetery Board Meeting

June 25, 2020

8:00 AM

Chairman Joel B. Day called the New Philadelphia Cemetery Board meeting on Thursday, June 25, 2020 at 8:00 am in the Council Chambers.

In attendance were board members Ron McAbier, Service Director; Kelly Herron, Cemetery Superintendent; Aimee May, City Council member; Tim Halter, Jim Exley, Dave France, and Mark Wideman.

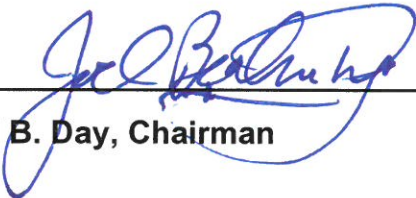
Purpose of this special meeting called is to allow the Service Director and Cemetery Superintendent to give an update on the office building at the Schoenbrunn Meadows Cemetery.

Each board member received pictures of the office building. Ron explained original plan was a stand-alone/separate building and bids were opened last Thursday. The Engineer estimated \$135,000 for a 900 sq. ft. building. Only one bid was received which may be due to not enough contractors able to attend a required pre bid meeting in order to place a bid. The bid came to \$223,000 and the engineer estimated at \$135,000 with site/civil work just under \$50,000 and \$63,000 through Pleasant Valley Construction. Ron & Kelly felt the need to contact Diversified Engineering quickly to come up with an alternative due to the current construction of the garage. Ron discussed the revisions (referring to the pictures) of the new plan office connected to the garage. Dave's questions were answered by Ron on concrete & site works costs along with the reasons for not waiting to build. Waiting to build a separate stand-alone office could take a couple years and to build up funds. Ron continued stating to the board members that he has reached out to Steve McQueen and Brian Builders about the building. Kelly mentioned that there are some savings of not having a back wall built using the existing wall of the garage and already purchased siding can be used for the new plan office construction plus using only one electrical drop for both buildings verse having two in the previous plan. Kelly continue to say the longer waiting to build the longer it will take to sell grave sites at the old office location and the income from the sales can help demo the old office. Dave pose the question about having graves where the old office basement was and Ron said the ground would be compacted and tested. Ron continued the discussion stating approximately \$200,000 total for the project, estimating \$135,000 for the building & approximately \$60,000 for excavation. Ron ask for any thoughts on the new office. Aimee and other board members

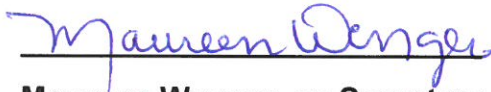
thought the building look good. Ron stated he also was impressed with the revision. Aimee ask the reason for having a separate building and Ron explained the thought was to keep employees by themselves and away from the office, but he was pleased with this design. Kelly mention the back part of the office area has public bathrooms, a storage and mechanical room, and employees are on the other side of the wall. His office is in the front but has an access door through the storage room into the employee area of the garage. Ron commented that the layout inside is similar to the previous plan. Further discussion continued among the members about the layout & looks. Ron then asks for a consensus. Joel felt this is ready to move forward with a motion.

Dave made the first motion to abolish the previous office building plan and move forward with the new revision of the cemetery office. Tim second the motion. All in favor, motion passed.

With no further business to discuss, the meeting adjourned at 8:22 am.



Joel B. Day, Chairman



Maureen Wenger, as Secretary