



CEMETERY BOARD

**MEETING MINUTES
MAY 13, 2021 - 8:00 AM**

The meeting was called to order at 8:00am by Chairman Joel Day. Day thanked everyone for attending.

Present were members Mayor Day, Kelly Herron, Ron McAbier, Mark Wideman, Tim Halter, Aimee May, Dave Frantz, Richard Geib, and Jim Exley.

Excused: None were absent.

Minutes from the April 8, 2021 board meeting were approved on a motion by Tim Halter and seconded by Ron McAbier. Motion passed unanimously.

SUPERINTENDENT'S REPORT:

Mr. Herron gave an update on the new Schoenbrunn Meadows Cemetery office, stating that the building is complete. He is currently waiting on internet and phone service, cleaning of the mechanical room floor, and an electrical rack. The building will be operational once phone and internet service are installed. He also reported that he has started the process of making phone calls and setting up appointments for those interested in lots.

Superintendent Herron has received a quote of \$6,700 from Kevin Stutzman for maintenance-free landscaping around the columbariums and office. The landscaping should be completed around the beginning of June.

The cemetery department is still in need of seasonal laborers for summer 2021. Applications can be emailed to the Director of Human Resources or returned to the Mayor's office.

OLD BUSINESS:

Kelly Herron reported that the Veteran's Commission has denied the donation of a flagpole for the Schoenbrunn Meadows Cemetery, however, the board has received an offer from the Amvets club to donate a flagpole.

The group briefly discussed fencing for the new cemetery. Mr. Herron stated that he would begin to look into pricing and options for fence designs.

NEW BUSINESS:

The board discussed scheduling a grand opening for the Schoenbrunn Meadows Cemetery, but a date has not been decided upon yet. Service director Ron McAbier is hoping to have paving at the cemetery completed soon.

Mr. Herron reported that he is getting a lot of calls from residents interested in purchasing lots at the Schoenbrunn Meadows cemetery.

The police chief is working with Superintendent Herron to resolve an issue regarding a squatter in the mausoleum in the evenings. Mr. Herron is looking into options for a lock on the mausoleum door.

The group decided that the next meeting would be held at the new Cemetery Department office at 2037 Delaware Drive.

With no other business to discuss, the meeting adjourned at 8:35 on a motion by Ron McAbier seconded by Tim Halter.

Jami Bailey, Administrative Assistant