



CEMETERY BOARD

MEETING MINUTES

JUNE 13, 2019

8:00 AM

The meeting was called to order by Service Director Ron McAbier in the absence of Mayor Day who had another commitment. Present were members Mark Wideman, Jim Exley, Rich Geib, and Superintendent Kelly Herron. Absent were members Tim Halter and Dave Frantz. Guest was City Council Member Aimee May.

The minutes of the board's April, 2019 meeting were unanimously approved on a motion by Rich Geib and a second by Jim Exley.

SUPERINTENDENT'S REPORT: Mr. Herron handed out Rules & Regulations for the city's cemeteries. He said these would need submitted to the Ohio Department of Real Estate by July 26, 2019. Everyone is to review the hand out and bring any changes they would like to see to the next board meeting (July 11, 2019).

There was discussion regarding the rule to own two lots to have a headstone. It was mentioned that couldn't happen in the old city cemeteries but could definitely put it to use in the Delaware Cemetery. Superintendent Herron will call Scott to find the reason Dover has this in their rules and regulations. It was mentioned that it might be a good financial move for the city to purchase its own equipment to pour and set its own stones.

It was suggested that maybe buyers of lots could be set up on payment plans. Superintendent Herron didn't recommend that at all. That had happened in the past and he is still trying to collect.

There was discussion of the use of urn vaults. Some cities require urn vaults while others don't. New Philadelphia does not. Mr. Exley said it would be an added cost to the consumer and do we really want to do that to the purchaser.

Discussion was also had with regard to the 3" border and the 3' concrete base.

Superintendent Herron will do a paper trail on what he has given permission for in the future with regard to individual requests. He can make reference to this including the date on the new software.

After much discussion regarding the idea of putting the rules & regulations into a Codified Ordinance, it was decided to table this idea of codifying the rules and regulations until the board's next meeting. All amendments to the rules and regulations will need discussed and then approved at the next meeting.

OLD BUSINESS

There was no old business.

NEW BUSINESS

The city is moving forward with phase 1. Mr. Herron spoke with Jose Castrejon and informed him we would be using a local engineering firm, Diversified Engineering and that they are in the process of setting out the plans for Phase 1. These plans will be brought to the Cemetery Board's July 11th meeting. Buckeye Career Center's Adult Education program will begin in August with dirt moving and grading with no fee to be paid by the city except for the cost of diesel fuel. The seed and fertilizer are paid for and will be spread in the fall. It is hoped that by this time next year the new building will be housing the Superintendent and his crew.

Rich Geib suggested that Mr. Herron get ideas including prices on a mixer so that the city can begin that now and not wait until next year. This can be a savings that would begin now. Mike Scolati offered to donate one.

ADJOURNMENT

With no other business to conduct, at 9:06 a.m. the meeting adjourned following a motion by Jim Exley and a second by Mark Wideman.

Mary Ann Otte
Administrative Assistant